## MYP FLIBS MINUTES  
### Coordinator Meeting  
### MYP Board Meeting  
### November 30, 2015

<table>
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<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Outcomes/Needs/Questions</th>
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| Committee Members | Grants: Wanda Alvarado & Renee Caplinger-Ford  
Scholarships: Pam Donahue  
College Relations: Kristie (Crystal) Hardy | Thank you for volunteering to serve FLIBS on these committees! |
| Executive Board Updates | Record numbers for DP workshops for December  
Registrations are looking great for May workshops  
Government Liaison Report -2.76% overall increase in funding proposed  
HOS meeting – will occur again November/December 2016  
Grants Committee: Excellence Grants Application for 16-17 are available now! Apply for a Grant – applications due in January | Possible topics for HOS:  
How does IB work in other districts? Sharing session – support system (creating a foundation, Title 1, schedule, etc.)  
How to create safe, collaborative environments for teachers (structure and time for collaboration, norms for how collaboration works)  
Role of Principal in an IB School/leadership in an IB School – communicating vision and mission; professional development plans  
Mini-trainings in subject areas or other areas of interest (perhaps in breakout sessions to learn about different aspects for personal PD/differentiation)  
How to handle IB funds in a budget  
Evaluation expectations  
Assessment in the IB and how to support teachers in what assessment should look like for summative assessments – what does homework look like in an IB School  
Standards & practices to understand what programme encompasses and what must be in place – with clarification of what this might look like in a school  
Community Project/Exhibition/Extended Essay/CAS  
Marketing of programmes  
Crosswalk between standards and MYP aims  
Articulation cross continuum – similarities/differences of the continuum of IB programmes  
Unit Planning  
Consistency of Scales with MYP Criterion  
Authorization and Evaluation expectations  
Why become an IB school? What does it look like to become a full school programme, especially in Title 1 schools? |
| February Quarterly | Lynn Erickson – Concept Based Curriculum & instruction for the thinking classroom | Sign up for the February Quarterly! |
| MYP By-Laws | Vote to accept modifications to By-Laws | Majority Vote to approve MYP By-Laws |
| Handbooks of Procedures Highlights | Personal Project Moderation – page 30 (10th grade, new requirement for 2016, no additional fee)  
Academic Honesty – page 34  
Inclusive Assessment Arrangements – page 35  
Awarding the MYP Certificate – page 43 (year 5 | Document is posted on MYP FLIBS EdModo  
Your school may issue an MYP completion certificate school based (not official) – must be clearly stated it is issued by school and not IB - suggested to place requirements in place to earn (complete Community Project, participate in service opportunities, etc.) |
| Standards and Practices: The Self-Study and Action Plan | Document: Programme evaluation guide and self-study questionnaire; Self study will normally occur the year prior to the evaluation visit. Study C2 (Written Curriculum) and C4 (Assessment) – write questions, concerns, wonderings, needs that come to mind. Could use SMART goals to create Action plan that should encompass 5 years – who, what, where, when, why should be ongoing. Action plan should be reviewed and revised on a yearly basis with a committee, and all staff members should be aware of the action plan and the steps being taken to meet the standards. Action plan is required and is a fluid document. |
| Q&A Documents required for authorization and evaluation | All helpful documents are available on [http://ibo.org/en/become-an-ib-school/useful-resources/resource-library/#myp](http://ibo.org/en/become-an-ib-school/useful-resources/resource-library/#myp) or the OCC Teacher Support Materials per subject group. Examples of school based charts will be posted on Edmodo. |
| Give Kids the World | We would like schools to submit how they are supporting Give Kids the World. Some coordinators asked for an official FLIBS/Give Kids the World flyer/solicitation for Florida IB schools to support the initiative. We need to ask Ralph if he will work on this. If not, Joyce has volunteered to develop one for MYP schools. |
| MYP Board Meeting Future Professional Development Plan | February 2016: • Day 1: Coordinators – Work through the new MYP document “Evaluating MYP Unit Planners”, standardize using the rubrics on a sample unit, practice providing feedback on a unit plan, review the MYP annotated unit planner. • Day 2: Concept-Based Learning with Lynn Erickson. June 2016: Coordinators and Principals only (no teachers please) • Day 1: Coordinators – The role of ATL in your school and how to vertically articulate the ATL, follow up on Give Kids the World projects. • Day 2: Coordinators – Coordinators share best practices for the projects, ATL, international mindedness, Inquiry, Concepts and Global Contexts, Action and Service Learning, and other topics. Develop an action plan for 2016-17. September 2016 • Day 1: Coordinators – Strategies for differentiating instruction to become more innovative; visible thinking routines to help teachers focus instruction on student centered learning. • Day 2: MYP Boot Camp. Send new teachers to learn about the MYP philosophy and be introduced to the unit planning process and template. December 2016 • Day 1: Coordinators – Inquiry strategies • Day 2: Assessment 2.0 for experienced MYP teachers. |

Future Discussion Topics:

- Ralph if he will work on this. If not, Joyce has volunteered to develop one for MYP schools.
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<td>Welcome and Introductions</td>
<td>Activity: Write name and subject you teach on one side of nametag, and the subject you would teach if you could teach something else on the other side; share out with the group to give everyone a voice as we'd like to do for our students</td>
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| Why Interdisciplinary Teaching and Learning? | Life is not lived in isolation  
Develop a deeper understanding of learning skills and apply them in meaningful contexts  
Inquire into challenging issues and challenges  
Integrate conceptual learning, ways of knowing and methods of inquiring from multiple disciplines |                                                                                                            |
| MYP Aims of Interdisciplinary teaching and learning |                                                                                                                                                                                                 | Participants worked on beginning to write an interdisciplinary unit (using guide pages 18-20) by focusing on purpose of integration  
1 key concept, 2 related concepts (from each subject area)                                                                 |