

Board members present	<ul style="list-style-type: none"> • Darrick Buettner • Ralph Cline* • Nicole Dueter • David Flanigan • Dru Gainey • Jana Hartley • David LaRosa • Mario Mendoza • Mary Kanter • Jan Patterson • Roseanna Rynca • Colleen Wade • Joe Williams <p>*non-voting members</p> <div style="border: 1px solid black; padding: 5px; margin-left: 200px;"> Apologies: Holly Gerlach, Jonathan Gerlach, Alan Hamacher, David LaRosa, Pam Stewart* </div>
Announcements	New Board Members Dru Gainey (PYP) and Joe Williams were welcomed to their first meeting.
Guests	Karen Brown, Rosie Browning, Sandy Wesson
Topic	Action
Call to order	President Darrick Buettner, 8.00am, 17 June 2015
Quorum	12 voting members being present, a quorum was declared
Consent agenda	<p>Minutes from 11 June 2015 Board meeting <i>Approved: Without dissent</i></p> <p>Meeting Preparation schedule was explained in detail; 12 October (special invitees due to ED); 19 October (final agenda for December meeting due to ED)</p> <p>Board attention was drawn by President to the \$7,000 budget allotted to each programme for professional development expenditures.</p> <p>Provisie statement: Income vs unrealized gains was explained to Board. <i>Approved without dissent</i></p>
Conflict of interest	Forms were submitted and signed by all present voting Board members. No conflicts of interest were reported.

ED evaluation	<p>Amended evaluation letter was presented for approval.</p> <p><i>Moved: Wade</i> <i>Seconded: Mendoza</i> <i>Carried: Without dissent</i></p>
Finance report	<p>Final budget report for 2014-15 was presented alongside proposed budget for 2015-16. Proposed budget was discussed by the Board. Profit was approximately \$204,000 above prediction for 2014-15; expenditure was approximately \$173,000 above prediction. Both resulted from heavier than predicted registration for workshops.</p> <p>Discussion included whether special presenters had increased registration at quarterly meetings. The answer was that our data are equivocal on this question. No increase is clear, but a trend for lower attendance may have been avoided by the use of special presenters.</p> <p>Salary increases for FLIBS staff were discussed. No action was taken since such an action would probably be referred to a soon-to-be-(re)formed Personnel Committee. Grants and Scholarships amounts are the same as 2014-15. Budget was submitted for approval.</p> <p><i>Moved: Mendoza</i> <i>Seconded: Patterson</i> <i>Carried: Without dissent</i></p>
FLIBS Committee Structure	<p>President Buettner submitted the FLIBS Executive Board Manual discussed at the orientation meeting on 16 September. Board members were assigned to Standing Committees:</p> <ul style="list-style-type: none"> • Joe Williams, College Relations Committee • Mary Kanter, Grants Committee • Mario Mendoza, Scholarship Committee • NB: The EB will continue to function as the Budget and Finance Committee. <p>Motion was made to institute a Personnel Committee as defined in the EB Manual (that is: Chair: Current EB President; Members: President-Elect, Past President, two most recent past presidents who agree to serve. If only one Past President or no Past Presidents agree to serve, the Board will designate appropriate alternate member(s).</p> <p><i>Moved: Williams</i> <i>Seconded: Patterson</i> <i>Carried: Without dissent</i></p> <p>It was moved to form a Curriculum Committee. Jana Hartley will set this committee up in collaboration with Karen Brown.</p> <p><i>Moved: Hartley</i> <i>Seconded: Deuter</i> <i>Carried: Without dissent</i></p>

Election of Board President-elect	Nicole Deuter was nominated. <i>Nominated: Williams</i> <i>Nomination Seconded: Patterson</i> <i>Elected: Without dissent</i>
Legal Matters	Were discussed. No actions have been taken and no action was required of the Board. The 30 August 2015 Mediation Hearing was postponed (for the 4 th time) by the plaintiff—due to an impending storm. However, the Board reconfirmed its earlier vote via email to authorize the Executive Director to settle for any amount between the previously-offered amount (\$500) and the full amount sought by the complainant (\$85,000). <i>Moved: Hartley</i> <i>Seconded: Deuter</i> <i>Carried: Without dissent</i>
Website	Board was shown newly-designed website (and smartphone format) and Jobs Site. At June meeting, Board asked the ED to: <ul style="list-style-type: none"> • Remove members only page • Add a drop-down menu to areas of the website meant to be for members only (where schools may only use it when they have clicked the name of their school and the school has been “approved”) These were accomplished and demonstrated to the Board. Minor alteration of the Jobs Site’s wording was discussed.
Constitution amendments (presented to membership at this meeting.)	These suggested amendments were presented to the Board for discussion. The amendments address technical details regarding terms of office and the effect of election to a FLIBS office upon the term of office of a Programme-Board <i>ex officio</i> position.

Conference of the Americas	FLIBS' participation at this conference was discussed and evaluated. Board determined to continue participation.
Scholarships and grants	<p>The Board held discussion of possible expansion of scholarships and grants to include MYP and PYP as well as DP. Some possibilities discussed were helping to fund MYP and PYP students for their culminating projects.</p> <p>The Board decided to instruct Mary Kanter and Mario Mendoza to communicate the Board's feelings to these committees when they meet with them.* They also directed the ED to invite the chairs of these two committees to meet with the Board toward the end of the December Board meeting.</p> <p>In further discussion, the Board moved to allow the Scholarship Committee, within their budget boundary of \$32,000, autonomy to set the scholarship awards tiers and to use the electronic submission system as they saw fit.</p> <p><i>Moved: Hartley</i> <i>Seconded: Deuter</i> <i>Carried: Without dissent</i></p> <p>The Board asked that we inform Scholarship Committee and the Grants Committee that the Board expects to restructure the scholarship system and the grants system for 2016-17 and to seek their input on this restructuring. The board will, therefore, invite Roger Tagnney (Scholarship) and Joan Friedrich (Grants) to the next executive board meeting.</p> <p><i>Moved: Williams</i> <i>Seconded: Mendoza</i> <i>Carried: Without dissent</i></p> <p>The Board expressed its desire that the scholarship submission site be linked with (appear to be) on our website.</p> <p>*These are the ideas to be shared with the committees by the Board members sitting on those committees:</p> <ul style="list-style-type: none"> • Consider allowing students to make grant applications (without doing away with teacher grants) • The Board's overarching goal is to make certain that all of our committees are serving the needs of all 4 of our programmes (perhaps scholarships for DP and grants for MYP and PYP) • Including MYP and PYP might require a modification of timelines
Legislative report	<p>Ms Brown announced that the Advocacy links have been updated.</p> <p>She also announced that all the requested Florida Course Code Directory (CCD) changes have been made, with two exceptions; pre-IB Theatre Arts 1 and 2 have been added to the CCD. The pre-IB Physics 1 and 2 courses have not been added, and they are awaiting consideration by County science coordinators. All FLIBS members with connections to their District science coordinators should mention the need for these courses.</p> <p>She discussed the crossover document to which coordinators should refer if questions come to them about course equivalency. Karen will present this to the DP Board and DP meeting. Appendix L and the crossover document are on the website.</p>

Workshop manager's report	<p>Ms Brown shared a synopsis of the participant evaluation of the previous workshop; one instructor received quite a low rating. Ms Brown has communicated that low score to IBA. The ED discussed the need to give newly-trained leaders a chance—thereby displacing established workshop leaders from time to time. At this time, we do not receive the evaluation of one workshop before the deadline for hiring leaders for the next workshop.</p> <p>She also shared a forecast of the upcoming December workshop. The biggest waitlist is for Visual Arts.</p> <p>All workshop sessions that we requested have been granted by IBA. Ms Brown circulated a pamphlet listing all workshops and subjects for 2015-16. We have been offered an additional workshop in September 11-14 2016 for IBCP, and we blocked 100 rooms at the TradeWinds for this workshop. However, IBA later added that we could offer some MYP and PYP subjects at this time since IB is offering all IBCP on-line training at half price—which may drive down IBCP enrollment in our workshop. Board members were asked to send Ms Brown suggestions for substitute courses for September 2016—if CP courses don't sell sufficiently.</p>
Theme/content for 2015-16	<p>Programme Chairs were reminded that, at this meeting, they were to create the theme/content of all four meetings for 2015-16 so that this can be communicated on the website.</p>
MindUp	<p>Sandy Wesson presented a proposal to invite Dr Maria Hersey from the Goldie Hawn Foundation to make some sort of presentation to all or to some portion of the FLIBS membership. MindUp “teaches social and emotional learning skills that link cognitive neuroscience and positive psychology.” The organization has been asked to work with the IB and has presented at TIBS.</p> <p>It was decided that this was the decision of the 3 programme boards. If they decide to invite, the ED will make arrangements for the appropriate venue for the presentation. It was suggested that, if proffered, this invitation would be for the December meeting.</p>
Adjournment at 1.00pm	<p><i>Moved: Deuter</i> <i>Seconded: Wade</i> <i>Carried: Without dissent</i></p>

Respectfully submitted
Ralph Cline, Executive Director
28 September 2015