

Minutes, Executive Board Meeting
 Florida League of IB Schools
 11 September 2014 8.00am-1.15pm
 TradeWinds Resort, St Pete Beach, FL

Board members present	<ul style="list-style-type: none"> • Darrick Buettner • Ralph Cline* • Cynthia Doyle** • Nicole Dueter • Alan Hamacher • Jana Hartley • Mary Kanter • Doris Keeler • David LaRosa • Mario Mendoza** • Denise Miller** • Steve Neely, DoE Representative** • Jan Patterson • Pam Stewart* Commissioner of Education • Colleen Wade** <p>*non-voting members</p>	<ul style="list-style-type: none"> • Apologies: David Flanigan, Roseanna Rynca
Guests	Karen Brown, Don Driskell	
Topic	Action	
Call to order	President Jan Patterson, 8.00am, 11 September 2014	
Quorum	The number of members present was accepted as a quorum.	
Consent agenda	<p>Minutes from 11 June 2014 Board meeting Meeting Preparation schedule ED's Report</p> <p>Approval of the consent agenda was: <i>Moved: Mendoza</i> <i>Seconded: Miller</i> <i>Carried: Without dissent</i></p>	
Introduction of New Board Members (** above)	New members were introduced and welcomed.	
Conflict of interest	Forms were submitted and signed by all present voting Board members. No conflicts of interest were reported.	
Board Roster	The roster was circulated for correction.	
Legal matters	ED shared with Board the present state of the legal action against us. ED to be deposed by complainant's lawyers on 19 September. The Board went into Executive Session briefly, and the ED left the room. No motions resulted. [Ed. Note: Deposition postponed one day later until November or December 2014.]	

Nomination of Community Board Member	Item was tabled until December Board meeting. Board agreed to contact likely members and to test their willingness and ability to serve and to report in December. <i>Moved: Mendoza</i> <i>Seconded: Doyle</i> <i>Passed: Without dissent</i>
Government and DoE Liaison report	Karen Brown reported. Handouts will be posted on website under “Meeting Papers”: Updated Advocacy links; Legislative update for 2014 session; Means of Liaison’s periodic communication directly with members. Answering questions of non-members (as opposed to members) was discussed. Next year, we will work on methods of “segregating” information. Adding pre-IB Physics and pre-IB Theatre to CCD. The Civics course was discussed at length, also. Ms Brown has been working with Sherry Reach, North American manager of AICE regarding what seemed to be the dropping of IB as a substitute for Florida’s graduation requirements. This was a false alarm, and they were not dropped as a substitute.
Workshops report	Don Driskell reported. Satisfaction survey for June workshops was shared with Board: Participant satisfaction with venue and leaders; Leader satisfaction with FLIBS staff. Don shared the 2015 subjects with the Board and the 6 new “sessions” we’ve been given by IBA. Differential pricing (<i>i.e.</i> , discounts for FLIBS members’ workshop registration) was discussed. Don pointed out that registration is not decreasing despite price increases.
Rebuilding website	The Board was presented with website and portable device re-design. This presentation was just for discussion.
Paperless submission of scholarships applications	A remote tour of mock-up of scholarship application submission website was conducted via telephone by ManageBac. Board members were able to ask questions about security and levels of administrative access. We will use this site as mock site for the 2015 submission (using Board and Scholarship committee members as submitters) and evaluate its performance. The actual scholarship process will remain the same for 2015.

Election of officers	<ul style="list-style-type: none"> • Darrick Buettner nominated as President-Elect. (Hamacher, LaRosa). Elected by acclamation. • David LaRosa was nominated as Secretary (Doyle, Hartley). Elected by acclamation • Jana Hartley was nominated as Treasurer (Wade, Buettner). Elected by acclamation.
Budget and finance report	<ul style="list-style-type: none"> • Earnings 2013-14: \$1,905,032 + Accounts Receivable: \$25,530 Totaling: \$1,930,562 • Expenditures 2013-14: \$1,673,457.42 + Accounts Payable: \$258,772.30 Totaling \$1,932,229.72. Overspend for 2013-14: \$1,541.72 • A synopsis Profit and Loss report was distributed (and will be posted on the website. • The ED submitted the proposed budget for 2014-15. It was discussed and will be posted on the website. The major theme of this budget is balancing the 3 services of FLIBS: <ul style="list-style-type: none"> ○ \$30,000 for student support ○ \$30,000 for legislative support ○ \$21,000 for programme support (PD for the quarterly meetings) <p><i>Moved: Buettner</i> <i>Seconded: Keeler</i> <i>Carried: Without dissent</i></p>
Renaming budget line “Honorarium” to “Program Expense and Support”	<p>This was done to make the budget line more revelatory.</p> <p><i>Moved: Doyle</i> <i>Seconded: Mendoza</i> <i>Passed: Without dissent</i></p>
Appointment of Steve Neely as an additional DoE representative	<p>By-laws were amended to provide for the possibility of a substitute for Commissioner Stewart should her schedule preclude her attendance.</p> <p><i>Moved: Buettner</i> <i>Seconded: Keeler</i></p>
Discussion of role of Programme Chairs	<p>It was made clear that Programme Chair submits to ED the name of the speaker(s) for quarterlies—by the deadlines mentioned in the Meeting Preparation Guidelines distributed at every Board meeting.</p>
LIMBS International presentation	<p>A remote presentation was made by Trevor Bergman of LIMBS International—a statewide CAS activity pursued in Texas. This was followed by an informal discussion of the wisdom of a state-wide CAS activity. No action was taken.</p>
Adjournment	<p><i>Moved: Hamacher</i> <i>Seconded: Keeler</i> <i>Carried: Without dissent</i></p>

Respectfully submitted,
David LaRosa, Secretary
Ralph Cline, Executive Director
26 September 2014