

Final Minutes, Executive Board Meeting

Florida League of IB Schools

2/13/20 8.11am-1.00pm

TradeWinds Resort, St Pete Beach, FL

Board members present	<ol style="list-style-type: none"> 1. Wanda Alvarado 2. Nicole Blackmon 3. John Burton 4. Lucy Haddock 5. Alan Hamacher 6. Evelyn Hollen 7. James Minor 8. Lynne Newsom 9. Anuj Saran 10. Pam Stewart 11. Royce Turner 12. Lisa Vicencio 13. Joe Williams 14. Sonia Wu 15. Ralph Cline* 16. Jacob Oliva* <p>*non-voting members</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>Apologies: Krystal Culpepper</p> </div> <div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p style="text-align: center;">Quorum</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Voting members</th> <th style="text-align: center;">Necessary for Quorum</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">15</td><td style="text-align: center;">10</td></tr> <tr><td style="text-align: center;">14</td><td style="text-align: center;">9</td></tr> <tr><td style="text-align: center;">13</td><td style="text-align: center;">9</td></tr> <tr><td style="text-align: center;">12</td><td style="text-align: center;">8</td></tr> <tr><td style="text-align: center;">11</td><td style="text-align: center;">7</td></tr> <tr><td style="text-align: center;">10</td><td style="text-align: center;">7</td></tr> <tr><td style="text-align: center;">9</td><td style="text-align: center;">6</td></tr> </tbody> </table> </div>	Voting members	Necessary for Quorum	15	10	14	9	13	9	12	8	11	7	10	7	9	6
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9	6																	
Announcements	None																	
Guests	Karen Brown																	
Topic	Action																	
Call to order	President Joe Williams, 8.00am																	
Quorum	A quorum was present.																	
Consent agenda	<p>The consent agenda was approved without comment.</p> <p><i>Moved: Saran</i> <i>Seconded: Burton</i> <i>Passed: Without dissent</i></p>																	
Conflict of interest	Any conflicts of interest were reported on submitted forms.																	
Programme reports**	<p>PYP: New Standards and Practices, programme evaluation MYP: New standards, time management between eval visits DP/CP: Committees, DP Forum, Business meetings</p> <p>All programmes to hear Jeff Watson and Roger Winn speak about the Continuum. Executive Director alerted Board Members of a modified schedule for February 2021 Quarterly. The Super Bowl in Tampa Bay forces FLIBS to truncate the quarterly meeting to Thursday afternoon Board Meeting and a one-day Friday programme meeting. He distributed a printed schedule. No plenary continuum speaker in 2021. Both scholarship and grants committee usually meet in February, so programmes should meet at <i>this</i> quarterly to plan a new schedule for February 2021.</p>																	
Grants Report**	Sixty grant applications. Checks have been mailed, winners notified, winners posted on website.																	

Finance Report**	<p>Executive Director shared with Board the amounts spent and earned so far <i>vis a vis</i> the amount budgeted for 2019-20.</p> <p>Expenditures: 39% of what we budgeted to spend Earnings: 42% of what we budgeted to earn.</p> <p>We still have 1 workshop in May and 2 workshops in June (of 5 total workshops).</p>		
Kognity Partnership	<p>Kognity feels at this time that they have priced themselves out of the public-school market and can only be afforded by private schools. The Board voted at the last Board meeting to postpone consideration of this motion until this meeting.</p> <p>The Board discussed allowing Kognity to present to DPCs at a FLIBS quarterly meeting—as ManageBac and Oxford Revision Courses have done in the past. They also discussed allowing <i>all</i> sponsors one chance per year to address Coordinators.</p> <p>Sponsors: Hodder, Kognity, IB Source, Oxford, Cambridge, ManageBac.</p> <p>Motion was made to allow each sponsor 5 minutes at 7.30 am at each quarterly breakfast to present themselves.</p> <p><i>Moved: Hollen</i> <i>Seconded: Minor</i> <i>Passed: Without dissent</i></p>		
Karen Brown: Workshop Manager report**	<p>Karen discussed mission vs financial responsibility; FLIBS has always hesitated to cancel workshops—even if response is small—because schools need the training so much. Our cancellation rate is very small—especially contrasted with the IB.</p> <p>May workshop is filling nicely. No registrants for <i>PYP Exhibition</i>. Music and ToK have heavy interest for June.</p> <p>Karen mentioned that we often overlap with fellow contracted PD providers (even though IB makes certain that we do not overlap with <i>them</i>). This leads to competition for competent leaders.</p> <p>Relationship with the <i>Sirata</i> for meeting rooms and for sleeping rooms is going well.</p> <p><i>Directors' Forum:</i> Board agreed to take to programme meetings this question—What would we need to include in a DF to interest MYPs and PYPs. Board held a long discussion of the DF.</p>		
Membership report**	<p style="text-align: center;">As of 2/19/20</p> <p>Last meeting: 125</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Affiliate-Career: 0 • Affiliate-Diploma: 0 • Affiliate-MYP: 0 • Affiliate-Other: 1 • Affiliate-PYP: 1 • Candidate: 0 • Candidate-Diploma: 0 • Candidate-MYP: 4 • Candidate-PYP: 2 </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Career: 3 • Diploma: 71 • FRIEND: 0 • MYP: 36 • PYP: 19 • STAFF: 0 <p style="text-align: right;">Total Members this meeting: 137</p> </td> </tr> </table>	<ul style="list-style-type: none"> • Affiliate-Career: 0 • Affiliate-Diploma: 0 • Affiliate-MYP: 0 • Affiliate-Other: 1 • Affiliate-PYP: 1 • Candidate: 0 • Candidate-Diploma: 0 • Candidate-MYP: 4 • Candidate-PYP: 2 	<ul style="list-style-type: none"> • Career: 3 • Diploma: 71 • FRIEND: 0 • MYP: 36 • PYP: 19 • STAFF: 0 <p style="text-align: right;">Total Members this meeting: 137</p>
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<p>Karen Brown: DoE Liaison report**</p>	<p>Encouragement to make certain that students’ personal details match in every IB form—if they do not match, Bright Futures status may be in jeopardy. Courses daggered for deletion were shared and discussed. These courses to be shared with quarterly participants. Karen mentioned that the DoE automatically daggers courses with very small uptake; yet they were very understanding about un-dagging IB courses in danger. Polk County has asked for an Inquiry Skills II (for 10th graders). SB 52 seems to limit credits earned by IB graduates to 30. Karen and John Cerra have initiated a plan to have the 45-hour cap created for AP Capstone students apply to IB students as well.</p>
<p>Hanover Research</p>	<p>A motion was made to terminate our relationship with Hanover. The point was made that we took exception not to the results but to the methodology.</p> <p><i>Moved: Minor</i> <i>Seconded: Saran</i> <i>Passed: Without dissent</i></p> <p>It was moved and seconded to ask Hanover to pursue a new research question for the remainder of the contract, although the possibility of carrying out any meaningful research in just a month seems remote. Board discussed possibilities: a heat map of school-within-a-school IB programmes in Florida; whether the accountability requirements have motivated counselors to encourage more students to take IB courses. The decision was that we could get all data we need for these questions from the DoE or our members.</p> <p><i>Moved: Saran</i> <i>Seconded: Hollen</i> <i>Failed: 13-1</i></p> <p>It was moved and seconded that the ED be allowed to share parts of the first Hanover report with DP quarterly participants. This motion was amended to allow oral presentation of the report only (with illustrative graphs).</p> <p><i>Moved: Burton</i> <i>Seconded: Hamacher</i> <i>Passed: Without dissent</i></p>
<p>Personnel</p>	<p>ED proposed changes in employee titles and a pay raise for 2020-21. Workshop manager—PD Director Associate workshop manager—Associate PD Director Finance manager—Finance Director Workshop specialist—Marketing Manager</p> <p><i>Moved: Minor</i> <i>Seconded: Hollen</i> <i>Passed: Without dissent</i></p> <p>A motion was made to go into executive session to discuss personnel matters and salary. <i>Moved:</i> <i>Seconded:</i></p>

	<p><i>Passed: Without dissent</i></p> <p>A motion was made to go into Executive Session to discuss personnel issues.</p> <p><i>Moved: Minor</i> <i>Seconded: Burton</i> <i>Passed: Without dissent</i></p> <p>Motion to exit Executive Session <i>Moved: Vicencio</i> <i>Second: Burton</i> <i>Passed: without dissent</i></p> <p>Motion to Approve the ED recommendations for the raise of FLIBS employees. <i>Moved: Minor</i> <i>Seconded: Burton</i> <i>Passed: without dissent</i></p>									
FSBA, FOIL, etc.**	<p>Motion the expenditure to send a representative from each programme to both FOIL (May 13ish in Lake Mary) and to FSBA (February—at the time of our quarterly—in Tampa) and to pay their expenses</p> <p>Motion to send representatives as explained above to FOIL Conference. Nicole Blackmon mentioned that we have the shell of such a presentation already prepared, <i>Moved: Blackmon</i> <i>Seconded: Hamacher</i> <i>Passed: without dissent</i></p>									
Honoraria for FLIBS presenters	<p>Polk County School Board attorney has opined that we can pay presenters at quarterlies if we stipulate that they are being paid for preparation rather than presentation. Payment amounts were set:</p> <table> <tr> <td>\$150 to</td> <td>\$300</td> <td>1 hour</td> </tr> <tr> <td>\$300 to</td> <td>\$600</td> <td>Half day</td> </tr> <tr> <td>\$600 to</td> <td>\$1200</td> <td>Full day</td> </tr> </table> <p><i>Moved: Saran</i> <i>Seconded: Vicencio</i> <i>Passed: 6-4</i></p>	\$150 to	\$300	1 hour	\$300 to	\$600	Half day	\$600 to	\$1200	Full day
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Evaluation of Executive Director	<p>ED pointed out that one item on his evaluation instrument says that he can hire and fire employees while the FLIBS constitution says that he cannot. President called for a Personnel Committee meeting at the June quarterly meeting at the regularly scheduled time.</p>									
Differentiated pricing for affiliate members	<p>Board decided informally to allow the ED discretion to offer them the member discount. <i>Moved: Saran</i> <i>Seconded: Minor</i> <i>Passed: Without dissent</i></p>									
Board Orientation Materials	<p>ED pointed out to Board Members that this had been sent to all Board members. He mentioned that these materials contain pertinent Florida statutes and a description of Board Members' responsibilities. He took suggestions for corrections.</p>									

<p>PYP school in Polk County Charter District</p>	<p>Anuj Saran submitted a grant request from an elementary school in the district for an amount up to 40% of their initial costs. Discussion led to the possibility of offering grants periodically to any start-up schools in Florida.</p> <p>It was moved that the ED do a financial projection of the cost of FLIBS paying first year association fees for any school authorized in the State of Florida.</p> <p><i>Moved: Minor</i> <i>Seconded: Burton</i> <i>Passed:</i></p>
<p>Associations meeting before the Conference of the Americas</p>	<p>ED to create a plan to pay registration to CoA for Association members as 3 of our “promised” 15. The ED will contact all those who have been accepted as presenters.</p>
<p>Adjournment</p>	<p>Moved: Saran Seconded: Hamacher Passed: Without dissent</p>

Respectfully submitted 2/20/20
Lisa Vicencio, Acting Secretary
Ralph Cline, Executive Director

**Information items. All un-starred items are action items.