

Preliminary Minutes, Executive Board Meeting

Florida League of IB Schools
 2/21/2019 8.00am-12.30pm
 TradeWinds Resort, St Pete Beach, FL

Board members present	<ol style="list-style-type: none"> 1. Wanda Alvarado 2. Nicole Blackmon 3. John Burton 4. Krystal Culpepper 5. Alan Hamacher 6. James Minor 7. Amrita Mukherjee 8. Lynne Newsom 9. Anuj Saran 10. Jacob Oliva* 11. Pam Stewart 12. Royce Turner 13. Lisa Vicencio 14. Joe Williams 15. Ralph Cline* <p>*non-voting members</p>
Announcements	None
Guests	Karen Brown, Rosie Browning, Linda Champion (new Finance Manager-designate)
Topic	Action
Call to order	President Anuj Saran, 8.08am
Quorum	The Board at this time had 14 voting members (one unfilled position). The quorum is, therefore, ten (9.24). Thirteen voting members were present.
Consent agenda	<p>Board discussed an item in the ED’s report regarding lack of agreement within the Grants Committee regarding the awarding of grant funds for professional development. Approval of the consent agenda:</p> <p><i>Moved: Pam Stewart</i> <i>Seconded: Joe Williams</i> <i>Passed: Without dissent</i></p>
Conflict of interest	Any conflicts of interest were reported on submitted forms.
Programme reports**	<p>PYP: EdCamp focusing on assessment, evaluation, authorization. Will vote on Chair-elect. In June, upskilling on new changes for the “Enhanced” PYP. Discussed lower enrollment numbers for PYP training in May: confusion over session titles, proximity to state-wide testing dates.</p> <p>MYP: Have not reached out to non-members yet. Will discuss this in MYP Board members. Will survey IBCs to see how many would be interested in Boot Camp for experienced-only Coordinators. Board discussed this boot camp vis a vis the Directors’ Forum planned by FLIBS in 2020.</p> <p>DP/CP: Effort has been made to reach out to non-member schools; number has dropped from 21 to 12 showing great progress. June meeting will cover revisions to math courses (all math courses will be covered). Will elect two DP Board positions this meeting.</p>

Apologies: Evelyn Hollen

<p>Principals' (Heads of Schools) Meeting</p>	<p>Survey was taken after December 2018 to determine make up of December 2019 meeting. Had 8 responses, all positive. Survey results were discussed and shared with the FLIBS HoS Board Representative for use in planning meeting for next year. Board discussed wisdom of separation of Heads and Coordinators at the annual HoS meeting.</p> <p>These ideas were discussed for next year: New Standards and Practices; a meeting with both IBCs and Heads regarding working together; inclusion of students (?); inclusion of scholarship recipients; grant recipients; "buddying up" experienced Hos with inexperienced HoS; recently-retired HoS as mentors to small groups.</p> <p>ED will contact Dr Turner regarding setting up a HoS Committee to plan next year's meeting.</p>																				
<p>Membership report</p>	<p>As of 12/1/18:</p> <table border="1" data-bbox="524 583 1230 806"> <thead> <tr> <th><i>Programme</i></th> <th><i>Non-Member</i></th> <th><i>Member</i></th> <th><i>Total</i></th> </tr> </thead> <tbody> <tr> <td>Candidate + CP</td> <td>11</td> <td>7</td> <td>18</td> </tr> <tr> <td>DP</td> <td>13</td> <td>72</td> <td>85</td> </tr> <tr> <td>MYP</td> <td>27</td> <td>34</td> <td>61</td> </tr> <tr> <td>PYP</td> <td>b20</td> <td>16</td> <td>36</td> </tr> </tbody> </table> <p>ED announced that he invited Allison Ibarra, the person in charge of international programs in Miami-Dade County, to this meeting at FLIBS' expense in order to encourage membership of Miami-Dade schools. Board suggested topics to share with Ms Ibarra. The Board also discussed the IB Relationship Manager <i>vis a vis</i> the role of FLIBS.</p> <p>It was moved to form a Membership Committee with John Burton (already elected chair) in charge. That this committee would meet and bring suggestions to the Board for membership actions.</p> <p><i>Moved: Burton</i> <i>Second: Minor</i> <i>Passed: Without dissent</i></p> <p>Mr Burton asked for volunteers to serve on this committee; meeting called for 10 minutes before dinner 2/21/19.</p>	<i>Programme</i>	<i>Non-Member</i>	<i>Member</i>	<i>Total</i>	Candidate + CP	11	7	18	DP	13	72	85	MYP	27	34	61	PYP	b20	16	36
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<p>Karen Brown: Government Liaison, Workshop Manager report**</p>	<p>On track for May Workshops. Ms Brown feels that there is confusion regarding PD for the "Enhanced" PYP. They have combined workshops of differing levels and placed the new workshop in yet a different Category. Ms Brown will prepare an explanatory document and make it available to workshop registrants. DP workshops are bulging because Language A and Maths have been revised. She discussed the IB's evaluation survey (which has been redesigned) as it applied to our most recent (December 2018) workshop. FLIBS was well above IB's minimum evaluation criteria.</p> <ul style="list-style-type: none"> • Course Code Directory: No new PYP/MYP submissions, but submissions done for maths. Old codes still in effect through the end of next school year. English codes will remain the same. • New courses: Maths and English have been submitted for credit-by-exam reviewer. • Bright Futures: Beginning 2019-20, November retake exams will not be considered for BF eligibility. • 2019 legislation in the works: Civics literacy might be an issue for IB schools, while Financial literacy should not affect IB students as it is a curriculum requirement (as are econ, government, PE). 																				

	In the Workshop leader’s report, Ms Brown shared a list of 2019 workshops and the event summary (evaluation) of FLIBS’ December 2018 workshop.
FLIBS’ course of action <i>vis a vis</i> other programs (Dual Enrollment, AICE, Early College/DE, etc.)	<p>The discussion was about what, if any, response FLIBS should make concerning the growing presence of these other programs.</p> <p>A motion was made that FLIBS create a comprehensive document comparing IB to other high school accelerated programs.</p> <p><i>Moved:</i> Culpepper <i>Seconded:</i> Vicencio <i>Motion failed</i></p> <p>A motion was made to give authority to ED and Government Liaison to research and move forward with engaging a researcher to investigate empirical difference between these programs—allowing the spending of up to \$50,000 (from reserves, if necessary).</p> <p><i>Moved:</i> Oliva <i>Seconded:</i> Stewart <i>Passed without dissent</i></p>
Website development**	<p>Peter Lakanen acquainted the Board with these web developments:</p> <ul style="list-style-type: none"> • The FLIBS Resource Center, which allows everyone associated with FLIBS (member and non-member) to access those services allowed for their role (<i>e.g.</i>, exhibitor, workshop attendee, member) • Transcript services now available • Scholarship site • Grants site <p>Mr Lakanen later visited all programme meetings to seek advice and to answer questions.</p>
Finance Manager’s Report**	Ms Browning and Ms Champion shared with the Board our current cash flow (bank balances) and current budget vs Year-to-Date figures. ED mentioned that several duties for which we now pay our accountant can be done by our new Finance Manager, Linda Champion. The ED announced his decision to take these savings and to order an audit for every year rather than alternating years. No dissent was apparent from Board members, but ED felt that this did not require a motion or a vote.
Considering a relationship with another charity	<p>ED suggested National Eating Disorders Network. During the discussion, our warm relationship with We Help Two was brought up. While we plan to continue our relationship with them indefinitely, it was agreed that We Help Two is neither a Florida charity nor a charity.</p> <p>Moved to instruct ED to investigate this charity in terms of a relationship with FLIBS. If NEDN is interested, ED is to invite a representative to speak to the Board at a future meeting.</p> <p><i>Moved:</i> Minor <i>Seconded:</i> Hamacher <i>Passed:</i> Without dissent</p>
Executive session	<p>Motion to enter executive session:</p> <p><i>Moved:</i> Minor <i>Seconded:</i> Williams <i>Passed:</i> Without dissent</p> <p>Motion to leave executive session:</p>

	<p><i>Moved: Minor</i> <i>Seconded: Williams</i> <i>Passed: Without dissent</i></p>
Grants	<p>Moved that individual boards design a protocol for appropriate subjects for grants, which would require approval of the Executive Board. <i>Moved: Minor</i> <i>Seconded: Vicencio</i> <i>Passed: Without dissent</i></p> <p>Moved that the position of Grants Committee Chair be eliminated and that each Programme Board determine the grant winners (that is, each programme board determine both the manner of decision and the winners of grant) <i>Moved: Newsom</i> <i>Seconded: Culpepper</i> <i>Motion failed</i></p> <p>Motion was made to discuss the question of deciding awards and the procedure for awarding grants in individual programme boards and to report back to the Executive Board for a final decision in June. <i>Moved: Culpepper</i> <i>Seconded: Vicencio</i> <i>Passed: without dissent</i></p>
Interest of a PYP school in receiving a grant to help start an IB school in Sumter County	<p>Superintendent of Sumter County is unaware of the existence of this school, and we are unable to find the school on the web. The name TWC School might signify Tomorrow's Workers for Christ. ED will speak with Mr Tillman at the May workshop to clarify the school's identity and plans.</p> <p>Moved to allow the ED to reach out to this school at the May workshop and to report back to the Board in June before taking any action. <i>Moved: Culpepper</i> <i>Seconded: Blackmon</i> <i>Passed without dissent</i></p>
Election of Higher Education representative on the Executive Board	<p>Board discussed the nomination of Sonia Wu, associate dean of admissions from New College of Florida. Motion was made to offer position of Higher Ed representative to Ms Wu. <i>Moved: Vicencio</i> <i>Seconded: Burton</i> <i>Passed without dissent</i></p>
Sponsoring the Conference of the Americas	<p>Motion was made to sponsor the IB Conference of the Americas in New Orleans in July for \$18,000. <i>Moved: Stewart</i> <i>Seconded: Hamacher</i> <i>Passed without dissent</i></p>

Financial statements and auditor's comments**	These documents were distributed, and questions were answered. FLIBS' audit had no negative findings. Finance Manager was praised for having clean audits for at least 25 consecutive years.
Inviting the new Education Commissioner to FLIBS	The Chancellor of K-12 Education suggested that issuing such an invitation would be quite appropriate. ED will reach out—aiming for the December quarterly meeting, but at any time he finds convenient.
Motion to adjourn 12:57pm	<i>Moved: Burton</i> <i>Seconded: Joe Williams</i> <i>Was passed without opposition</i>

Respectfully submitted

Krystal Culpepper, Secretary

Ralph Cline, Executive Director, 2-28-2019

**Information items. All un-starred items are action items.

Voting members	X 2/3	Rounded up*
15	9.9	10
14	9.24	9
13	8.58	9
12	7.92	8
11	7.26	7
10	6.6	7
9	5.94	6
8	5.28	5
7	4.62	5
6	3.96	4
5	3.3	3