

Minutes, Executive Board Meeting

Florida League of IB Schools
 9/30/21—TradeWinds Resort

Board members present	<ol style="list-style-type: none"> 1. Matthew Astone 2. Shana Berg 3. Don Blackmon 4. Nicole Blackmon 5. Paul Burns (representing Jacob Oliva and DoE)* 6. John Burton 7. Lucy Haddock 8. Alan Hamacher 9. James Minor 10. Lynne Newsom 11. Pam Stewart 12. Royce Turner 13. Sonia Wu 14. Ralph Cline* <p>*non-voting members</p>
Announcements	None
Guests	Karen Brown, Linda Champion, Susan Farias
Topic	Action
Call to order	President James Minor, 8:11 am
Quorum	A quorum was present: 13 of 15 voting members.
Consent agenda	<p>Motion to elect John Burton to another term as Community Representative. <i>Moved: Stewart</i> <i>Seconded:</i> <i>Passed: Without dissent</i></p> <p>Motion to elect Lynne Newsom Board Secretary. <i>Moved: N Blackmon</i> <i>Seconded: Burton</i> <i>Passed: Without dissent</i></p> <p>Motion to elect Nicole Blackmon as President-elect <i>Moved: Burton</i> <i>Seconded: Saran</i> <i>Passed: Without dissent</i></p> <p>Introduction of Dr Paul Burns who is representing Jacob Oliva at this Board meeting.</p> <p>An updated ProVise report (report of gain/loss in reserves account) was presented. ED pointed out that FLIBS has suffered a \$35,000 loss in the latest downturn of the stock market. The ED was directed to invite a ProVise representative for the December meeting.</p> <p>Motion to approve the consent agenda</p>

	<p><i>Moved: Williams</i> <i>Seconded: Minor</i> <i>Passed: Without dissent</i></p> <p>The Executive Director reminded members of the importance of conflict of interest forms for this meeting.</p>
<p>Budget Report</p>	<p>ED presented the P&L for FY 2020-21—which was approved by the Board at the June meeting. This report was amended to reflect a bonus in pay totaling \$23,000 for the FLIBS staff in recognition of</p> <ul style="list-style-type: none"> • Pivoting in a very short time to virtual workshops • Hosting 5 very successful virtual workshops • Erasing a \$600,000+ loss from FY 2019-20 • Earning well over \$1,000,000 in FY 2020-21 <p>Motion to accept the amended budget for FY 2020-21: <i>Moved: Saran</i> <i>Seconded: D Blackmon</i> <i>Passed: Without dissent</i></p> <p>ED presented the deferred revenue report for FY 2020-21.</p> <p>ED presented the proposed budget for FY 2021-22. noting that it contained a modest 5% pay raise for the FLIBS staff and that this budget again includes \$60,000 for FLIBS’ philanthropies which had been dropped during the pandemic year of 2019-20.</p> <p>Motion to accept the proposed budget for FY 2021-22. <i>Moved: Hamacher</i> <i>Seconded: Haddock</i> <i>Passed: Without dissent</i></p>
<p>**Membership Report</p>	<p>Ms Farias reported on membership and non-membership levels.</p> <ul style="list-style-type: none"> • She reported 5 new members • Total membership as of 10/4/21 for present FY: 162 • Total membership as of 10/4/21 for FY 2021-22: 89 <p>Based upon membership as of 9/30/21, the grants allocations are:</p> <ul style="list-style-type: none"> • PYP: \$5,506 • MYP: \$8,544 • DP: \$15,949 <p>Scholarship allocation remains \$30,000.</p>
<p>Personnel Committee</p>	<p>Nicole Blackmon reported on the deliberations of the Personnel Committee and proposed a schedule for in advertising and interviewing candidates to be the next ED of FLIBS.</p> <p>Before voting on the proposal a motion was made to go into Executive Session as is the customary procedure when the Board discussed personnel matters. <i>Moved: Burton</i> <i>Seconded: D Blackmon</i> <i>Passed: Without dissent</i></p>

	<p>Motion to return to open session. <i>Moved: Haddock</i> <i>Seconded: Astone</i> <i>Passed: Without dissent</i></p> <p>Motion to offer the ED position to Pam Stewart at the current 2021-22 salary [Ed. Note: Ms Stewart was not present in the meeting during any deliberations on this matter.] <i>Moved: D Blackmon</i> <i>Seconded: Saran</i> <i>Passed: Without dissent</i></p> <p>After Ms Stewart returned to the meeting, President Minor offered her the position and she accepted. The ED will create a transition proposal and present it to the Board via a Zoom meeting announced at least two weeks ahead of time.</p> <p>The ED was instructed to create a plan for transition (with a budget) and present it to the Board via a special Zoom Board meeting.</p>
**Virtual PD	ED presented several suggestions for non-IB-approved topics that FLIBS might offer virtually or in February face to face.
**Director of PD's Report	<ul style="list-style-type: none"> • All proposals were approved by IB for Spring of 2022 and 2023. • Mandatory workshop for PYP has been decommissioned • Need for workshop for new administrators to make transition into the new role • Need for subject-specific seminars to address subject curriculum changes <p>September 2021 face to face workshop was a huge success for FLIBS, attracting almost as many participants as before the pandemic (even without any Canadian or foreign participants). Ms Brown expects 31 subject offering in December—thereby using every meeting room at the Rumfish, the Alden, the Island Grand and the Sirata.</p>
**Government Liaison report	<ul style="list-style-type: none"> • Credit by exam policy: in our opinion, the DoE articulation panel was erroneous in their review of math criteria. Ms Brown is requesting a review with the Chancellor. She will ask for feedback from DP members at this quarterly meeting. • TOK and IBC bonus funding: Ms Brown and Ms Stewart met with the DoE to discuss adding ToK teachers and IB Coordinators to the list of those to be included in IB bonus money considerations. • Any IB course with the word “government” in it will be required to include a Civil Literacy requirement. • Bright Futures will allow retakes in November for award of funding for the current year. No word yet on the Class of 2022. • Ms Brown reviewed courses to be added to the CCD and for courses daggered to be deleted in one year. • We have one more chance to provide information to the Articulation Committee regarding the college credit given to IB math courses.
Membership dues	<p>The ED presented a proposal to offer a dues discount for multi-programme schools:</p> <ul style="list-style-type: none"> • Dues will remain \$300 per year for the first authorized programme in a school. • Schools with multiple programmes (2-4) will be charged \$500 in dues.

	<ul style="list-style-type: none"> This would result in no more than a \$1,500 loss in revenue if it were enacted in FY 2021-22. However, it would have to be enacted for FY 2022-23 since 62 schools have already paid dues for next MY. <p>Motion to approve dues proposal, to become effective in MY 2022-23. <i>Moved: Saran</i> <i>Seconded: Burton</i> <i>Passed: Without dissent</i></p>
**IBA annual regional conference	Nicole Blackmon asked if there was to be a face-to-face regional conference in 2021-22 and if FLIBS would be asked to sponsor it. ED did not know but will investigate and report back to Board.
Motion to adjourn	<p>Motion to adjourn at 12:34pm</p> <p><i>Moved: Astone</i> <i>Seconded: N Blackmon</i> <i>Passed without dissent</i></p>

Respectfully submitted 10/6/21
Lynne Newsome, Board Secretary
Ralph Cline, Executive Director

**Information items. All un-starred items are action items.

