

Minutes, Executive Board Meeting

Florida League of IB Schools
6/3/21 8.30am-
Via ZOOM

Board members present	<ol style="list-style-type: none"> 1. Matthew Astone 2. Shana Berg 3. Don Blackmon 4. Nicole Blackmon 5. Alan Hamacher 6. Joyce Hoehn-Parish 7. James Minor 8. Lynne Newsom 9. Pam Stewart 10. Royce Turner 11. Joe Williams 12. Sonia Wu 13. Ralph Cline* <p>*non-voting members</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Apologies: Evelyn Hollen, John Burton, Lucy Haddock Absent: Jacob Oliva (non-voting)</p> </div>
Announcements	None
Guests	Karen Brown, Linda Champion, Susan Farias, Cathy Rutland
Topic	Action
Call to order	President Nicole Blackmon, 8:30 am
Quorum	A quorum was present: 12 of 15 voting members.
Consent agenda	<p>ED made these comments about the 3 March 2021 minutes:</p> <ul style="list-style-type: none"> • The March meetings was not recorded. • No special board meeting was held because audit arrived even later due to a medical procedure on the auditor • ED did not make a written plan for sponsorship • Membership concluded that no action arose from 3 March’s Executive Session. <p><i>Motion to approve the consent agenda</i> <i>Moved: Williams</i> <i>Seconded: Minor</i> <i>Passed: Without dissent</i></p>
**June and September quarterlies were discussed	ED has an erroneous date for submission of special requests for the September meeting. He will send out a corrected date.
Conflicts of interest	Potential conflicts were sent to the ED via chat.
**Government Liaison/Workshop Manager	<p>Ms Brown’s report covered these topics:</p> <ul style="list-style-type: none"> • Legislative Report <ul style="list-style-type: none"> ○ Math Credit: Credit offered by state for IB math credits was poorly conceived in FLIBS’ opinion. Highest-level course earns less credit than lower-level courses. The committee said that they were happy with their decisions. Karen has not

	<p>received any response from Mr Oliva or Liz Moya from the articulation division of DoE. FLIBS submitted a package of information to lead them aright (using information provided by Marie Vivas from IB and Jim Nakamoto, a premier workshop leader) The Board voiced its frustration over this situation. Ms Stewart suggested that the members of this committee should have identity and contact information publicly available and suggested that Ms Brown contact them directly. She suggested we request a meeting with Mr Oliva, Ms Moya and the head of the ACC committee. It was hoped that Mr Oliva would join the Board Meeting later to offer some insight.</p> <ul style="list-style-type: none"> ○ Retakes and BF: November retakes will count for Bright Futures purposes. ○ Ms Brown discussed recent changes to the Course Code Directory. She will send a link out detailing the changes. ○ University requirements for social sciences were discussed—specifically the Business Mgt course. She will request a formal reconsideration of the nature of this course (social science vs elective). ○ Appendix L ○ Counseling for Future Education booklet ○ IB review cycle: IB’s curriculum review cycle is currently on hold. This has an effect upon our workshop subject choices. ○ Number of FL IB test-takers and their result ● Workshop Manager’s report <ul style="list-style-type: none"> ○ Uptake for virtual workshops has been vigorous. May was the cruelest month; Eliot was wrong. The May workshop was over 400 and the two upcoming June virtual workshops are each over 400 as well. ○ Subjects for September and December face-to-face workshops. ○ FLIBS is working on FLIBS non-IB versions of Administration workshop (soon to be discontinued by IB) and a local version of subject-specific-seminars—perhaps one-day versions. ○ IB has granted us a new event, probably in October of 2023. ○ Ms Brown informed us that registrations for face-to-face workshops are on pace with previous years.
Budget Report	<p>Board members were sent complete financial information two weeks prior to this Board meeting. ED presented an audited financial statement and audit report for FY 2019-20. Despite the confusion about deferred revenue this year, FLIBS earned a completely clean audit report with no negative comments. FLIBS posted a loss of \$379,115.99 due to the cancelation of 3 workshops in FY 2019-20 that were subsequently held in 2020-21. Also presented were:</p> <ul style="list-style-type: none"> ● FLIBS P&L for FY 2019-20 ● FLIBS P&L for FY 2020-21 (cash basis) so far ● Deferred revenue amounts for FY 2020-21 <p>FLIBS seems to be on course to recoup 2019-20’s loss in two years at the minimum—perhaps in one.</p> <p>The ED also submitted the organization’s plan to avoid future deferred revenue problems. FLIBS will</p> <ul style="list-style-type: none"> ● Develop a report separating deferred revenue (done and tested) ● Freeze and close the database on 7/31 each year, the end of the FY (done and tested)

	<ul style="list-style-type: none"> Suspend transactions for the first two weeks of each FY—to avoid any confusion about the previous FY’s income). This is the methodology of the State of Florida. <p><i>Motion to accept the audited financial statements for FY 2019-20.</i> <i>Moved: Williams</i> <i>Seconded: Stewart</i> <i>Passed: Without dissent</i></p>
**Membership Report	<p>Ms Farias reported on membership and non-membership levels.</p> <ul style="list-style-type: none"> 78 of 85 DP 44 of 70 MYP 30 of 48 PYP 154 of 211 Total <p>Has been maintaining <i>Facebook</i> page. Has been in contact with two exhibitors, who are eager to return to our face-to-face workshops. We have adjusted exhibitor prices for September and December—which we expect to be smaller than usual.</p>
**IB Career Programme	<p>ED will solve “CP membership problem” by next Board meeting—a way to treat them as individual members without charging them dues. Ms Brown will investigate recognition of CPs by universities.</p>
College Fair	<p>Cathy Rutland, chair of the College Relations Committee, joined the meeting. ED shared the TIBS College Fair website with the Board. It was pointed out that this would be a student-oriented activity.</p> <p>ED mentioned that no staff time remained to administer this activity and that the activity would require extra technical help, too. Consultants, project managers, web support—all or some of these folks would have to be hired.</p> <p>Ms Rutland, representing the Committee, was positive about the activity.</p> <p>Motion made for FLIBS to instruct the College Relations Committee to investigate a virtual College Fair. The Board would discuss the best ways to support this when the CRC brings a recommendation to the Board in September.</p> <p><i>Moved: Minor</i> <i>Seconded: Hamacher</i> <i>Passed: Without dissent</i></p>
**September F2F preparation	<p>ED has an erroneous date for submission of special requests for the September meeting. He will send out a corrected date.</p> <ul style="list-style-type: none"> We should hold a one-hour plenary with an inspirational speaker (about readaptation to the physical world after virtual hiatus). Javar Godfrey was suggested, also an IB grad who attended more than just DP. A sunset celebration was discussed with special refreshments (7:17pm on the day of the quarterly). Counselors and college reps for the DP meeting.
**Negotiations with the TradeWinds	<p>FLIBS has forfeited some meeting rooms as a result of our smaller attendance projections. FLIBS has also voluntarily paid the TradeWinds a voluntary \$10,000 cancelation fee as a result of June’s cancelation. FLIBS is contracted with the TradeWinds through 2023. However, we have not negotiated a contract for the “new” October event in 2022</p>

	<p>The TradeWinds has agreed to some modifications of the <i>Force Majeure</i> clause of the contract.</p> <p>The Board discussed the ramifications on workshops of not having sit-down meals during workshops for December and September.</p> <p>The ED presented a list, obtained from a broker, of the other hotels in Florida capable of holding a FLIBS workshop (the broker worked with FLIBS for many years and is familiar with our workshops). The Board discussed these, favoring a hotel in Amelia Island, remarking that this location might be easier for Georgia schools to reach.</p> <p>When planning this new October event, staff announced that they would put out an RFP to at least one other hotel (the Omni in Amelia Island). The Board discussed the Jacksonville International Airport.</p>
**Wix and Cvent	<p>Karen Brown reported on research she has done into Cvent, an online conference registration firm, and Wix, a make-your-own website firm. Cvent is used by the IB as well as by other providers. She demonstrated her website work to the Board.</p>
**Lobbyist's Report	<p>John Cerra, FLIBS lobbyist, joined the meeting. Topics discussed were the sharing of IB "bounty" money with IBCs and with ToK teachers—modeled on language already in legislation for AICE. This was a long, involved discussion. The lobbyist warned that extending the recipients runs a risk of affecting other funding negatively. FLIBS Board members pushed for FLIBS attaining the same wording as AICE.</p> <p>Ms Stewart volunteered to work on the TOK issue with Ms Brown to try to solve it via articulation with the ACC. She further agreed to work to find a legislator to sponsor the legislative change necessary to add the IBC to the payment scheme.</p> <p>Ms Brown agreed to try to gather data at the next day's DP Forum regarding which counties pay their IBCs part of the IB bonus.</p> <p>Ms Brown asked Mr Cerra to see what support he could give to recognition of the CP. Mr Cerra ended by emphasizing that the FLIBS Board has much responsibility for getting these items advanced.</p>
Math credits	<p>The Board indicated that this discussion cannot profitably be discussed without Mr Oliva present. Ms Brown will contact him next week.</p>
Motion to adjourn	<p><i>Motion to adjourn at 12:34pm</i></p> <p><i>Moved: Williams</i> <i>Seconded: Hoehn-Parish</i> <i>Passed without dissent</i></p>

Respectfully submitted 6/7/21
Ralph Cline, Executive Director

**Information items. All un-starred items are action items.

