

Minutes, Executive Board Meeting

Florida League of IB Schools
 27 November 2017 8.00am-1.00pm
 TradeWinds Resort, St Pete Beach, FL

Board members present	<ol style="list-style-type: none"> 1. Wanda Alvarado 2. Jackie Boileau 3. John Burton 4. Krystal Culpepper 5. Nicole Deuter 6. Cheryl Gold 7. Alan Hamacher 8. Evelyn Hollen 9. David LaRosa 10. Lynne Newsom 11. Anuj Saran 12. Lisa Vicencio 13. Jennifer West 14. Joe Williams 15. Ralph Cline* <p>*non-voting members</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> Apologies: Pam Stewart, David Flanigan </div>
Announcements	Board members are to apprise the ED of any errors on the Board Roster distributed.
Guests	Karen Brown, John Cerra, Rosie Browning, Rebecca Hunt
Topic	Action
Call to order	President Alan Hamacher, 8.00am
Quorum	Board has 15 voting members. A quorum is, therefore, 10 voting members; 14 voting members being present, a quorum was declared.
Consent agenda**	<p><i>Moved: Williams</i></p> <p><i>Seconded: LaRosa</i></p> <p>Was accepted without dissent.</p>
Conflict of interest	No written conflicts of interest were reported.
Programme Reports**	<p>MYP: New board. February will feature concept-based teaching and learning presented by Chris Overhoff (along with PYP).</p> <p>PYP: Action is topic for this meeting. Programme Board will decide today (27 November) regarding the rest of the year.</p> <p>DP: Will decide today regarding plans for rest of year. Shannon Suldo is not available for February; her co-author may be available then. DP to consider whether they will participate with PYP and MYP in February.</p>
Elections: Secretary, Treasurer and President-elect	<p>ED shared proof of the election of Wanda Alvarado by email vote of MYP Board. Board discussed titles of Programme Board positions to be more accurate.</p> <p>President-elect: Anuj Saran,</p> <p style="padding-left: 40px;"><i>Nominated: Deuter</i></p> <p style="padding-left: 40px;"><i>Seconded: Vicencio</i></p> <p style="padding-left: 40px;"><i>Elected: Without dissent</i></p> <p>Secretary: Krystal Culpepper</p>

	<p><i>Nominated: Deuter</i> <i>Seconded: Saran</i> <i>Elected: Without dissent</i></p> <p>Treasurer: Lisa Vicencio</p> <p><i>Nominated: Deuter</i> <i>Seconded: Saran</i> <i>Elected: Without dissent</i></p>
Membership report	<p>ED presented membership report intended for September meeting based upon 2016-17 membership (169 members). The report highlighted areas of the state that were high in non-members. He also shared a report of membership so far for 2017-18: 125 members. 170 authorized schools in Florida.</p> <p>ED also shared a member/non-member list for schools currently in the application for authorization process.</p> <p>ED also shared a good deal of data from IB regarding Florida. Board suggested a link to these data on the FLIBS website.</p> <p>The Board once again discussed the CP:</p> <ul style="list-style-type: none"> • Is it fair to charge them as separate programmes when they don't have representation on the Board? • If stand-alone CPs would be charged, would it be right not to charge CPs associated with DPs. <p>Moved: To charge stand-alone CPs the same annual dues as all programmes and to charge DP-associated CPs a discounted fee.</p> <p><i>Moved: Saran</i> <i>Seconded: Williams</i></p> <p>Motion was withdrawn.</p> <p>ED was instructed to bring options to the next Board meeting.</p>
Outreach	<p>ED presented a plan to spend FLIBS reserves by offering 3 years of financial assistance at the rate of 50% to a non-IB school district in Florida. The expenditure would be about \$30,000 and all interested districts would be allowed to submit a letter of intent. Board emphasized the importance of transparency, fair and public criteria, finding ways to insure a district's good intentions. Any programme in any school in an unrepresented county.</p> <p><i>Moved: West</i> <i>Seconded: Vicencio</i> <i>Passed: Without dissent</i></p>
Differentiated pricing	<p>IB now allows us to offer discounted workshop prices for members. ED provided 3 possible amendments to the constitution which would accomplish this decision (to offer discounted pricing to members).</p> <p>Motion made to offer differentiated pricing to FLIBS member schools.</p> <p><i>Moved: Williams</i> <i>Seconded: Saran</i> <i>Passed: Without dissent</i></p> <p>Moved to offer discounted pricing to any FLIBS member regardless of state or country.</p> <p><i>Moved: Saran</i> <i>Seconded: Williams</i></p> <p>Motion was amended: To offer discounted pricing to candidate and to full FLIBS members. This would offer the discount only to Florida FLIBS member schools,</p> <p>Amended: Saran</p>

	<p>Seconded: Williams Amendment passed without dissent</p> <p>Amended motion passed without dissent. Final motion reads: FLIBS will offer discounted workshop pricing to Florida FLIBS member schools.</p>
IB Leadership Meeting	Alan Hamacher and Nicole Deuter reported on the IB meeting of Associations held in Orlando the day before the Annual Conference of the Americas. The latest “re-invention” of the IB was discussed. A short slide show of the Orlando Conference of Americas was shown.
2017-18 Budget	<p>The ED gave the Board a report of FY 2016-2017. The Board discussed the report. The ED presented the 2017-18 budget. The proposed budget predicts both income and expenditure of \$2,844,040 for 2017-18.</p> <p><i>Moved: Williams</i> <i>Seconded: Burton</i> <i>Passed: Without dissent</i></p>
FLIBS 2016 990 IRS Form	<p>The ED presented the 990 as provided by our accountants, Bollenback and Forret. The Board had received this 990 three weeks prior to the meeting. The 990 was approved and accepted.</p> <p><i>Moved: Williams</i> <i>Seconded: Vicencio</i> <i>Passed: Without dissent</i></p>
Karen Brown and John Cerra: Government Liaison, Workshop Manager and Lobbyist report**	<p>John Cerra addressed the Board regarding current legislative actions and conditions and answered questions.</p> <p>Karen Brown informed the Board about DOE matters</p> <ul style="list-style-type: none"> • Counselling Handbook for Florida • Courses added to the State Course Code Directory (and those daggered for deletion in 2018). Those daggered for deletion were so designated because no students took them last year. • The IB exam and course crosswalk • Appendix L codes for schools’ IB scores • Advocacy links (people to call if Karen can’t be reached) <p>And about Workshop matters</p> <ul style="list-style-type: none"> • Workshop Manager’s report <ul style="list-style-type: none"> ○ At absolute capacity for the December workshop ○ May and June look good at this point • Loss due to cancelled September workshop was minimal due to a successful substitute October workshop • Workshop evaluations for recent workshops—at or above IB’s expected level. One leader had a low score, but that leader has been dealt with. • No IB per capita increase for 2018; we expect one in 2019. • New cancellation fees (for workshop participants) are working well.
Finance Manager’s Report**	Rosie Browning shared with the Board a written budget report showing current profit and loss.
Web site**	Many new additions, one of which is a Resource Center that serves both workshop leaders and participants—and serves as a transcript service.
Succession Planning**	The ED informed the Board that interested FLIBS members are being hired as workshop specialists—in attempt to help the staff as well as preparing as many members as possible in the case of possible staff openings.

Sponsorship of Conference of Americas	Board voted to sponsor next year's Conference of the Americas at the platinum level (\$18,000) <i>Moved: Saran</i> <i>Seconded: Williams</i> <i>Passed: Without dissent</i>
Motion to adjourn	<i>Moved: Williams</i> <i>Seconded: Vicencio</i> <i>Passed: Without dissent</i>

Respectfully submitted
 Krystal Culpepper, Secretary
 Ralph Cline, Executive Director

11/30/17

**Information items. All un-starred items are action items.

Quorum calculations

Present

15	9.9	10
14	9.24	9
13	8.58	9
12	7.92	8
11	7.26	7
10	6.6	7
9	5.94	6
8	5.28	5
7	4.62	5
6	3.96	4
5	3.3	3