

# **FLORIDA LEAGUE OF INTERNATIONAL BACCALAUREATE SCHOOLS MIDDLE YEARS PROGRAMME BY-LAWS**

## **ARTICLE I – NAME AND AUTHORITY**

Section 1. The name of this organization shall be the Florida League of International Baccalaureate Schools (FLIBS) Middle Years Programme (MYP).

Section 2. This organization shall be governed by the constitution and by-laws of the Florida League of International Baccalaureate Schools (FLIBS).

## **ARTICLE II – PURPOSE AND OBJECTIVES**

Section 1. The purpose of the Florida League of International Baccalaureate Schools MYP shall be the achievement of the IB mission for Florida students.

Section 2. The following objectives of FLIBS MYP are designed to achieve the purpose given in Section 1 of this article:

- a. To facilitate curriculum improvement and implementation by providing opportunities of networking for teachers, counselors, coordinators, and administrators.
- b. To facilitate opportunities for professional development and collaboration.
- c. To support and build capacity to increase the number of MYP schools.
- d. To increase the amount of IBO sanctioned trainings in Florida.

## **ARTICLE III – MEMBERSHIP**

Section 1. Membership in the FLIBS is open to any public, private and parochial IB schools that have authorized status in the International Baccalaureate Americas organization (IBA).

Section 2. Non-voting membership is open to individuals and institutions with positive interests in MYP.

## **ARTICLE IV – DUES**

Section 1. Annual dues for member programs shall be paid by their institutions as set by the constitution and by-laws of FLIBS.

## **ARTICLE V – VOTING PRIVILEGES**

Section 1. Each active, dues-paying authorized MYP school shall be entitled to one voting delegate.

## **ARTICLE VI – MYP BOARD**

Section 1. The elected MYP Board of FLIBS shall consist of a Chair, Vice Chair, Secretary, Communication Chair and a Member of the Board at Large. Each Board Member shall be a coordinator from an authorized MYP school or a coordinator of authorized MYP Programmes in a district. Each term of office shall be 2 years.

Section 2. Board Members shall be nominated at the December meeting and elected at the February meeting each year. The term of office will begin at the September FLIBS meeting. MYP Board members are expected to attend all FLIBS MYP Board meetings. MYP Board members who serve on the FLIBS Executive Board are expected to attend all meetings or arrange a designee from the other MYP Board members to attend in the event of an absence.

Section 3. A vacancy of any elected office shall be filled by a board-appointed nominee until the next regular election.

Section 4. When possible, elected MYP Board members shall be from different member schools. The three MYP Board members who serve on the FLIBS Executive Board shall be from different schools.

Section 5. For each position, the person receiving the most votes will assume that position on the Board. In the event of a tie, a runoff vote will be taken electronically within two weeks.

## **ARTICLE VII – DUTIES OF THE MYP BOARD**

Section 1. The Chair

- Serves on the FLIBS Executive and MYP Board.
- Attends all FLIBS Executive Board meetings.
- Communicates between FLIBS and FLIBS MYP.
- Facilitates FLIBS MYP meetings.

- Organizes and implements, in conjunction with the MYP Board, professional development for the MYP Quarterly meetings.

Section 2. Vice Chair

- Serves on the FLIBS Executive and MYP Board.
- Attends all FLIBS Executive Board meetings.
- Presents the FLIBS Executive Board report at the MYP meetings.
- Facilitates FLIBS MYP meetings, in the absence of the Chair.

Section 3. Secretary

- Serves on the FLIBS Executive and MYP Board.
- Records minutes and prepares for distribution within two weeks of the meeting.
- Maintains a database of Florida MYP schools.

Section 4. Communication Chair

- Serves on the MYP Board.
- Creates flyers with the agenda for upcoming MYP events.

Section 5. Member of the Board at Large

- Serves on the MYP Board.
- Represents the MYP membership.
- Attends all MYP Board meetings.

**ARTICLE VIII – MEETINGS**

Section 1. MYP FLIBS meetings will be held at a time and place that is determined by the FLIBS Executive Board.

Section 2. The MYP Board shall meet at all FLIBS meetings, after the FLIBS Executive Board meeting.

**ARTICLE IX – QUORUM**

Section 1. A quorum for MYP meetings shall be those members present.

**ARTICLE X – BY-LAWS**

Section 1. The MYP Board may provide such by-laws for the conduct of its business and the carrying out of its purposes, as it may deem necessary.

Section 2. Upon proper notice, the by-laws may be amended by a majority vote of the quorum at any regular or special meeting called for that purpose.

Section 3. Changes in the by-laws may be proposed in writing by any voting member of the MYP membership in the regular meetings.

**ARTICLE XI – ACTIVITIES**

Section 1. All activities of the FLIBS MYP membership shall be in support of the purpose and objectives indicated in Article II.

Section 2. No activities of the FLIBS MYP memberships shall be in conflict with the purposes and policies of the International Baccalaureate Organization.

| Revision Date | Agent           | Holder      | Published  |
|---------------|-----------------|-------------|------------|
| 05/2013       | Nicole Deuter   | Ralph Cline | 05/2013    |
| 06/2015       | Nicole Deuter   | Ralph Cline | 06/2015    |
| 11/30/2015    | Nicole Deuter   | Ralph Cline | 12/16/2015 |
| 12/4/2018     | Nicole Blackmon | Ralph Cline |            |