

Minutes, Executive Board Meeting

Florida League of IB Schools
 9/12/2019 8.00am-12.30pm
 TradeWinds Resort, St Pete Beach, FL

Handout 1: September Board Meeting
 Minutes

Board members present	<ol style="list-style-type: none"> 1. Wanda Alvarado 2. Nicole Blackmon 3. John Burton 4. Krystal Culpepper 5. Alan Hamacher 6. Evelyn Hollen 7. James Minor 8. Lynne Newsom 9. Anuj Saran 10. Royce Turner 11. Lisa Vicencio 12. Joe Williams 13. Sonia Wu 14. Ralph Cline* 15. Jacob Oliva* <p>*non-voting members</p>	Apologies: Pam Stewart, attending convocation of former state DOE executives
Announcements	None	
Guests	Karen Brown, Rosie Browning, Peter Lakanen (web developer)	
Topic	Action	
Call to order	President Joe Williams, 8.02am	
Quorum	The Board at this time had 14 voting members (one unfilled position). The quorum is, therefore, ten (9.24). Thirteen voting members were present.	
Consent agenda	Board noted several changes to titles, term dates on the Board Roster. ED will make changes. The Board then approved the consent agenda: <i>Moved: Minor</i> <i>Seconded: Hollen</i> <i>Passed: Without dissent</i>	
Conflict of interest	Any conflicts of interest were reported on submitted forms.	
Election of Officers	Nomination of John Burton as Community Member for a term from today (9/12/19) to 9/2021. <i>Nominated: Minor</i> <i>Seconded: Vicencio</i> <i>Passed without dissent</i> Nominations for FLIBS Secretary: Krystal Culpepper <i>Nominated: Vicencio</i> <i>Seconded: Burton</i> <i>Passed without dissent</i> Nominations for FLIBS President-Elect: Nicole Blackmon <i>Nominated: Newsom</i>	

	<p><i>Seconded: Vicencio</i> <i>Passed without dissent</i></p>																				
Programme reports**	<p>PYP: New Coordinators 9/12 and Boot Camp 9/13 MYP: A Coordinators session 9/12 and a Boot Camp 9/13. They will decide December’s agenda during this quarterly. Would like to do the Continuum workshop in February DP/CP: Annual session with College representatives tomorrow (Stetson, Rice, Pomona, Glasgow, Emory); business meetings today.</p>																				
Directors’ Forum**	<p>ED reported that registration was extremely low and, at this point, all DP. Decision has been made to hold the Forum anyway and depend upon overbooking at other workshops to make up for attrition that will be charged to us by the TradeWinds. Board discussed promotion of this event.</p>																				
Membership report	<p>As of end of FY 2018-19 (31 July 2019):</p> <table border="1" data-bbox="485 657 1360 844"> <thead> <tr> <th><i>Programme</i></th> <th><i>Non-Member</i></th> <th><i>Member</i></th> <th><i>% of Membership</i></th> </tr> </thead> <tbody> <tr> <td>Candidate + CP</td> <td>NA</td> <td>8</td> <td>NA</td> </tr> <tr> <td>DP</td> <td>12</td> <td>73</td> <td>86%</td> </tr> <tr> <td>MYP</td> <td>32</td> <td>34</td> <td>52%</td> </tr> <tr> <td>PYP</td> <td>25</td> <td>17</td> <td>40%</td> </tr> </tbody> </table> <p>ED distributed complete member/non-member lists to Board members. He also distributed a list showing members for Membership Year 2019-20, noting that the deadline for renewal has not yet occurred. ED mentioned that Susan Farias now has responsibility for making personal calls to IBC’s whose membership lapses from year to year. ED will send Board members a copy of the marketing materials we have made. During the discussion, it was mentioned that the IB holds many Workshops in the Miami area. It was mentioned that ancillary expenses at the TradeWinds were much lower than at venues in Miami.</p> <p>ED discussed differentiated pricing for workshops to begin in May 2019. He reminded the Board that the purpose of discounting member prices is to encourage membership. If it does not, he sees no purpose in discounting member prices.</p> <p>Royce Turner pointed out that influencing superintendents would be more efficient as a membership builder. Mr Oliva agreed to speak with FASA about exhibiting at a FASA conference—as he is going later today (9/12/19) to a FASA conference.</p>	<i>Programme</i>	<i>Non-Member</i>	<i>Member</i>	<i>% of Membership</i>	Candidate + CP	NA	8	NA	DP	12	73	86%	MYP	32	34	52%	PYP	25	17	40%
<i>Programme</i>	<i>Non-Member</i>	<i>Member</i>	<i>% of Membership</i>																		
Candidate + CP	NA	8	NA																		
DP	12	73	86%																		
MYP	32	34	52%																		
PYP	25	17	40%																		
Speaker(s) for February 2020 Continuum meeting	<p>Board members were impressed with Jeffrey Watson and Roger Winn from Bloomfield Michigan schools, who presented on Student-Centered Learning at the Global Conference. The Board directed Lynne Newsom to invite them to speak on Day 2 of the February quarterly meeting.</p> <p>Motion was to contact and hire these presenters if their fee was below \$3,000.</p> <p><i>Moved: Minor</i> <i>Seconded: Saran</i> <i>Passed without dissent</i></p>																				
Karen Brown: Government	<p>Government Liaison Report (Handout 8) 1). Advocacy links</p>																				

<p>Liaison, Workshop Manager report**</p>	<ul style="list-style-type: none"> • Have been updated. Pay attention to the Articulation link...where most info needed for IBC can be found) <p>2). Changes to ACC Credit-by-exam policies</p> <ul style="list-style-type: none"> • Will be distributed to the DP/CP coordinators tomorrow • No distinction made between HL and SL • Decided to stagger the review of policies for new courses. The new math courses have not been evaluated for what college credit will be received (do not anticipate changes for new English Lit, Lang/Lit courses). <p>3). <i>Counseling for the Future Education Handbook</i> for 2019-2020 has been updated</p> <ul style="list-style-type: none"> • Updated with CP info • This is the only place where there is a description of an IB programme (DP/CP coordinators need to look over and review this). • The only place where credits are addressed are with respect to Bright Futures. • Need to be clear that districts are updated on what state requirements for IB are. <p>4). New Courses added to CCD</p> <p>5). Bright Futures Change</p> <ul style="list-style-type: none"> • No retakes considered for BF awards after c/o 2020 (Karen will double check this) • For c/o 2021 and beyond: cut scores for SAT and ACT will change (not sure what they are yet) • Coordinators need to follow up that names align with what is written on the transcript <p>6). Appendix L</p> <ul style="list-style-type: none"> • Used by districts for funding (please be sure to look-survey 5 results usually due by first week in October) <p>Workshop Manager Report (Handout 9)</p> <p>1). Dec 2019</p> <ul style="list-style-type: none"> • Looking to see if we can offer additional Lit <p>2). May/June 2020</p> <ul style="list-style-type: none"> • Low numbers...waiting to see about differentiated pricing <p>3). Sep workshops are growing (225=2017, 319=2018, 379=2019)</p> <p>4). June 2019 Evaluation summaries</p> <p>5). IBA provider's meeting-Sep. 30 – Oct. 1, 2019</p> <p>6). No increase in per capita fees for 2019-2020</p> <p>7). 2019-2020 workshop subject offerings (see brochure)</p> <p>8). Director's Forum Update</p>
<p>Finance Manager's Report and Budget Proposal</p>	<p>The ED presented the previous FY budget (2018-19) which featured a <1% overspend of c. \$46,000. He pointed out that the previous 4 years featured a >\$150,000 underspend [or profit]). The \$46,000 overspend will come, therefore, from our ample bank accounts and not from Reserves.</p> <p>He also presented a proposed budget for FY 2019-20. This proposed 2019-20 budget was adopted by the Board. The proposed 2019-20 budget is \$3,177,526--a 2% increase over actual income and expenditures made in 2018-19.</p>

	<p>Ms Browning explained that Ms Champion was absent due to the birth of her grandson and shared with the Board the current balances in all accounts and answered Board Members’ question about the purposes for each of the accounts.</p> <p><i>Moved: Saran</i> <i>Seconded: Minor</i> <i>Passed without dissent</i></p>
Global Conference Exhibition	<p>Ms Brown, Mr Williams and Mr Saran (as well as other Board members who attended as representatives of their schools) discussed the efficacy of this \$18,000 contribution. ED will bring a written proposal to December 2019 Board Meeting.</p> <p>The attendees did find many of the presentations to be outstanding—especially Dr Minor’s and Riverview’s.</p>
Website presentation	<p>Showed how to register on Resource Center (RC) and arranged times to set up a table to help any member who is having trouble registering for the RC. He also showed how the differentiated pricing will work for Workshops.</p> <p>Peter also explained and demonstrated how grants and scholarships will work on the website this year.</p>
December Heads meeting	<p>Dr Turner requests that the Commissioner of Education to address FLIBS. Jacob Oliva volunteered to take an invitation to the Commissioner for 12/2 and/or 12/3—especially 12/3 any time between 8.00am and noon. Perhaps we might have John Cerra address the Principals only. Perhaps a representative of FASA in addition.</p> <p>FLIBS will have to make part of the presentation, perhaps.</p>
Grants	<p>ED asked the Board to affirm their decision (from June 2019) to allow unspent DP Grant funds to be diverted to scholarship awards.</p> <p>Motion: To amend the DP Grants procedures to state that the DP may divert up to \$5,000 from grants to scholarships. If the excess grants funds exceed \$5,000, they must seek Board approval.</p> <p><i>Moved: Hamacher</i> <i>Seconded: Vicencio</i> <i>For: 10</i> <i>Opposed: 3</i> <i>Motion carried</i></p>
Hanover Research final report**	<p>ED presented the Hanover competitor benchmarking report with two changes from the previous interim report: maps of FL IB schools and AICE schools and an updating of the IB “pass” rate to show it to be higher than the AICE pass rate.</p> <p>He also shared with the Board Hanover’s plans for next steps—in-depth person-to-person questioning of principals and superintendents regarding their reasons for choosing either AICE or IB. Often, principals are told which programme to choose. Also, many principals came to a school many years after adoption of IB programmes.</p>

	Board will decide in December whether to extend the Hanover contract. Possible research topics discussed: <ul style="list-style-type: none"> ✓ Enlarging cohorts ✓ Studying non-membership in FLIBS ✓ Researching FLIBS services and what could be added or modified in members' views
Rutherford High School	ED shared the several emails between IB and FLIBS regarding RHS. Bottom line is that IB refuses to give special consideration to any Rutherford students for effects of Hurricane Michael.
Mentioning Candidate Schools on FLIBS website	Difficult to accomplish since IB will not share names of candidate schools. Ed is working on it.
Grants Season	<ul style="list-style-type: none"> ✓ Grants will open in October with a deadline in early November. ✓ We will send the invitation to apply for grants through the website ✓ Non-current schools will be notified when they try to apply and directed to membership area of website ✓ Peter Lakanen has created a way for grants committee members to evaluate applications and record their scores.
Motion to adjourn 1.02pm	<i>Moved: Burton</i> <i>Seconded: Wu</i> <i>Passed without dissent</i>

Respectfully submitted 9/23/19

Krystal Culpepper, Secretary
Ralph Cline, Executive Director

**Information items. All un-starred items are action items.

Voting members	x 2/3	Rounded up*
15	9.9	10
14	9.24	9
13	8.58	9
12	7.92	8
11	7.26	7
10	6.6	7
9	5.94	6
8	5.28	5
7	4.62	5
6	3.96	4
	3.3	3

*Robert's Rules stipulates that one always rounds up in determining a quorum.

