

FLIBS September Quarterly PYP Minutes

Coordinator and HOS Meeting September 30, 2021 3:00-5:30

Attendance- Antionette Kirby, Lindsay Rodriguez, Lana Tatom Headley, Phillip Daniels, Keith Erickson, Julie Biggs, Susie Kallan, Sabah Rashid, Donna Hunziker, Shannon Brennan, Lynn Boland, Erica Littman, Diane Lokey, Jenny Noe, Lisa Vicencio, Ann Rushing, Sarah Keel, Shana Berg, Lucy Haddock

Welcome by Lucy Haddock and Shana Berg, Introductions- Meeting called to order at 3:03pm

Shared membership updates-

29 Member Schools, 18% of the FLIBS Memberships belong to PYP- this number correlates to the amount of money we get for Grants. Communication is happening from FLIBS employees to gain membership and we have 5 schools who have joined that either are brand new to FLIBS, or haven't been members in a long time.

Updates from the FLIBS Executive Board Meeting

1. Grants are open for the next month Oct 1-Nov 1
2. December Meeting- Head of Schools, possible DOE Representation of SEL presentation for staff
3. Suggestions of topics for workshop focuses (BEST Standards, New Assessment integration, topic based, single subject teachers and integration.
4. Membership Dues being combined for multi-programme schools. \$300/programme and \$500 for multi-programme schools

Updates from PYP Board Meeting

Streamlined Communication and Curated resources- We've Created a FLIBSPYP Gmail account (FLIBSPYP@gmail.com) and have created folders within a Google Drive to archive and store information. There is a Padlet that we are going to archive and combine with a new one under the new account.

Electronic attendance- optional sharing of email address for communication

February FLIBS PD consideration- PD Option Suggestions

1. Special Areas- (connection to the units of inquiry) collaborative or separate content areas (Planners for special areas- break out into individual subjects)
2. Math- Connections to planners,
3. Evaluation from a teachers perspective-
4. Exhibition from a teachers perspective-

5. Evaluation for HoS and Coordinators, what it looks like to go through it

6. New Coordinators- good practices how to stay one step ahead

Open Board Positions-

Our Chair position was left open by Evelyn stepping down, the Professional Development Coordinator and the Communications/IBA Liaison are also both open.

A proposal was made by Shana to request a vote that Lucy Haddock be moved to Chair from Chair Elect in order to fill the vacancy left by Evelyn stepping down. Lucy- moved to Chair- Voted in no opposed begins 2-year term now.

The 3 open positions will be filled in December- We will collect nominations and then vote in December to fill the positions immediately. Secretary position will be open for the upcoming year. Nominations will be taken at the December meeting and will be voted in during the June meeting.

There was a proposal to amend the bylaws to state that the Chair Elect must take over the position of the chair if the chair spot becomes vacant- The timeline of their filling in added to bylaws. Chair Elect would finish the term of the vacancy and then begin their 2 year term.

Include the bylaw language and dates- in the email asking for Nominations. Vote in December to fill the Chair Elect and 2 open positions. Secretary nominations will be taken but not voted on until June. Motion to include the 2 unfilled positions into the December voting timeline. Sabah made motion- Philip seconded, passed unanimously

Motion was made- Call for nominations and vote in December for the Chair Elect Position- Will serve beginning December-June and then the 2 year term would follow the fill in of half a year. We will take nominations up until the meeting in December 5th. Lana- First motion, Sabah seconded- passed unanimously.

Secretary Position will be available for Nomination in December to begin the following Fall.

For the PD Liaison- we will clarify the responsibilities when we ask for nominations in December-

Topics for FLIBS Upcoming Meetings- Brainstorming

December- Evaluation- trained person from IBEN to share (Breakout for Verification Visit for Candidate Schools) Lucy to ask the IBEN Leader, if not available Sabah is willing to facilitate

February- POI working? Writing a POI

June- How to plan an Induction for new staff, Special Areas focus

Other Business- Open Agenda

May IB PD is truly difficult for Florida schools, would it be possible for June? Could a request be made to move it a month later?

Inquiry process, ATLS, approaches to inquiry, survey to coordinators about topics for February for teachers on presentation for tomorrow.

Grants Committee members share out- drafted a letter to go out to Coordinators about Grants- The categories that were determined for the Grants, information to be included in email to Coordinators.

Request for a Mentor Program- for schools who have new Coordinators and schools that are newly authorized.