

Minutes, Executive Board Meeting

Florida League of IB Schools
 12/6/21—TradeWinds Resort

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| Board members present | <ol style="list-style-type: none"> 1. Matthew Astone 2. Shana Berg 3. Nicole Blackmon 4. Paul Burns (representing Jacob Oliva and DoE)* 5. John Burton 6. Lucy Haddock 7. Alan Hamacher 8. James Minor 9. Lynne Newsom 10. Anuj Saran 11. Pam Stewart 12. Sonia Wu 13. Ralph Cline* <p>*non-voting members</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto; margin-right: auto;"> Apologies: Royce Turner, Don Blackmon </div> |
| Announcements | None |
| Guests | Karen Brown, Linda Champion, Susan Farias, Cathy Rutland, Eric Ebbert and Shane O’Hara (Provisé) |
| Topic | Action |
| Call to order | President James Minor, 8:03 am |
| Quorum | A quorum was present: 11 of 13 voting members. |
| Consent agenda | Agenda was amended to delete the introduction of new Board members. Moved that the consent agenda with the amendment above be approved. <i>Moved: Hamacher</i> <i>Seconded: Wu</i> <i>Passed without dissent</i> |
| Board Orientation Materials | Executive Director introduced Board to this year’s edition of the Board Orientation Materials. <ul style="list-style-type: none"> • Executive Director discussed the intricacies necessary for the FLIBS grants and scholarship application sites • The fact that at this time the entire Board sits as the Finance Committee • All the Board traditions and policies • Conflicts of interest; Executive Director collected the conflict-of-interest forms • Minuting Board Meetings • Pertinent Florida statutes |
| Transition budget | Executive Director presented Board with a budget for transitioning to the new Executive Director. This budget had been approved via email before the meeting and was considered again at this meeting for confirmation. [Editor’s note: Ms Stewart was not in the room during this discussion or vote.] <i>Moved: Burton</i> <i>Seconded: Saran</i> |

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| | <p><i>Passed without dissent</i> <i>Abstain: Stewart</i></p> | | | | | | | | | | | | |
| Community Board member | <p>Several possible candidates were discussed. The Board finally decided on Sandra “Sam” Himmel, Superintendent of Citrus County Schools and asked Ms Stewart to contact her. [Editor’s note: Ms Himmel accepted two days later.]</p> <p><i>Moved: Stewart</i> <i>Seconded: Burton</i> <i>Passed without dissent</i></p> <p>It was moved to invite Mary Ellen Elia in case Ms Himmel did not accept our invitation. <i>Moved:</i> <i>Seconded:</i> <i>Passed without dissent</i></p> | | | | | | | | | | | | |
| Workshop refund policy | <p>Executive Director asked the Board to consider a policy for giving refunds to workshop participants who fully attend and request a refund because of lack of satisfaction.</p> <p><i>FLIBS may refund the registration fee for a completed workshop under these circumstances:</i></p> <ol style="list-style-type: none"> 1. <i>Participant must have alerted FLIBS or the IB Field Representatives <u>during the workshop</u> of the problem motivating the request for refund, thus giving FLIBS and IB an opportunity to correct the problem.</i> 2. <i>Refunds (as outlined below) may be issued after a full review of the issue by IB and FLIBS staff.</i> 3. <i>FLIBS is not obligated to refund the cost of meals, receptions and breaks [\$241.81] nor the per capita paid to the IB [\$260].</i> 4. <i>FLIBS will only make cash refunds under this policy.</i> 5. <i>FLIBS will remove from our database any certificate of completion for the requesting participant for the workshop in question.</i> 6. <i>FLIBS will request return of any paper certificate issued to requesting participant.</i> <p><i>Moved: Astone</i> <i>Seconded: Burton</i> <i>Passed without dissent</i></p> | | | | | | | | | | | | |
| **Membership Report | <p>Ms Farias reported on membership and non-membership levels.</p> <ul style="list-style-type: none"> • She reported new members • Total membership as of 12/6/21 for present FY: 159 <p>Based upon membership as of 12/6/21, the grants allocations are:</p> <table border="0"> <tr> <td>PYP</td> <td>32</td> <td>20%</td> <td>\$ 6,037.74</td> </tr> <tr> <td>MYP</td> <td>46</td> <td>29%</td> <td>\$ 8,679.25</td> </tr> <tr> <td>DP/CP</td> <td>81</td> <td>51%</td> <td>\$ 15,283.02</td> </tr> </table> | PYP | 32 | 20% | \$ 6,037.74 | MYP | 46 | 29% | \$ 8,679.25 | DP/CP | 81 | 51% | \$ 15,283.02 |
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| | 159 100% \$ 30,000.00 |
| **Provis Report | Eric Ebbert and Shane O'Hara attended the meeting and reported on our Provis (Reserves) account. Balance in 2010 was approximately \$800,000. Balance now is \$1,386,224.53. |
| Schedule and events for December quarterly meeting | Executive Director asked Board members to look at the schedule and offer changes or corrections. Executive Director mentioned the presence of our web developer for several purposes at this meeting. Several changes were suggested and made. |
| **February meetings | Executive Director discussed the nature and dates for the February meetings: Quarterly 2/17-18 (Continuum); <i>A Practical Approach to Strengthening your IB Programme</i> 2/13-16. |
| SB regarding pre-AICE funding | Sen Bradley has introduced this bill regarding extra funding for schools and teachers involved in pre-AICE (based upon the IGCSE exam). Board discussed whether similar legislation for MYP programmes was possible. Ms Stewart suggested that, should FLIBS be interested, we should attempt to change the language of <i>this</i> bill rather than to wait for passage of this bill and then propose a similar bill of our own. Moved to pursue this idea with MYP Coordinators at the upcoming quarterly meeting. <i>Moved: N Blackmon</i> <i>Seconded: Haddock</i> <i>Passed without dissent</i> |
| **DoE Update (this report to become a regular feature of FLIBS Board meetings) | Dr Burns gave an update regarding recent developments in the State DoE. Staff changes: Dr Eric Hall is now Secretary of the Department of Juvenile Justice. Melissa Ramsey has left the Department to spend more time with her granddaughter in San Diego. The Department tracks education legislation. Dr Burns will report on such legislation when he gives his report at each FLIBS Board meeting. Dr Burns offered to help FLIBS in our search for speakers at our meetings. He mentioned several RFA's out now that might help IB schools apply for federal funds that are available. |
| **Director of PD's Report | Ms Brown discussed the 2022 workshop dates and subjects. We are adding a new IB-approved workshop (all programmes) in November 2022. There will be no science workshops after June 2022 due to the IB's Curriculum Review Cycle. |
| **Government Liaison report | Ms Brown submitted additional materials to DoE for them to use in considering IB math courses; prior to this, they had only subject guides to consider. Provided a list of courses for which Civics Literacy exams are required. State DoE is in the process of hiring 24 Civics directors to help districts in this regard. Dr Brown will provide FLIBS a list of these Civics Literacy Directors. Detailed new courses for MYP Design. FLIBS is still planning our initiative for CP recognition. She also discussed our progress in our efforts to secure bonus pay money for TOK. |
| **Finance report | Ms Champion shared the YTD Income and Expenditures. We have earned 24% of our projected budget and have spent 19% of our projected budget. |
| College Fair | Cathy Rutland gave a report on the planning of our virtual College Fair and showed the Board a mock-up of the website. The web site work will be done by Chad Smith of Riverview High School. The Fair will feature both in- and out-of-state colleges. Each University invited will provide a short video directly addressing IB students. Site will also have a page for how-to-apply advice. |

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| | <p>The Board voted to allocate up to \$1,000 to the School and College Relationships Committee to fund the production of the College Fair. Discussion of the motion included security of the site.</p> <p><i>Moved: Burton</i> <i>Seconded: Hamacher</i> <i>Passed without dissent</i></p> |
| **Summary | <p>Executive Director gave a short presentation about FLIBS' future and the major challenges facing us.</p> |
| Motion to adjourn | <p>At 1:00 pm.</p> <p><i>Moved: Burton</i> <i>Seconded: Hamacher</i> <i>Passed without dissent</i></p> |

Respectfully submitted 12/31/21
Lynne Newsome, Board Secretary
Ralph Cline, Executive Director

**Information items. All un-starred items are action items.

