

Minutes, Executive Board Meeting

Florida League of IB Schools
 14 June 2018 8.00am-1.00pm
 TradeWinds Resort, St Pete Beach, FL

Board members present	<ol style="list-style-type: none"> 1. Wanda Alvarado 2. Nicole Blackmon 3. John Burton 4. Krystal Culpepper 5. Alan Hamacher 6. Evelyn Hollen 7. Lynne Newsom 8. Anuj Saran 9. Jacob Oliva* 10. Lisa Vicencio 11. Joe Williams 12. Ralph Cline* <p>*non-voting members</p>
Announcements**	Jacob Oliva, Executive Vice Chancellor, K-12 Public Schools (present IB parent and former IB DP Principal), has replaced Pam Stewart on the FLIBS Board as Florida DoE representative
Guests	Karen Brown, Rosie Browning, Pam Stewart (Commissioner of Education)
Topic	Action
Call to order	President Anuj Saran, 8.08am
Quorum	The Board at this time had 14 voting members (HoS position being unfilled as of this meeting). The quorum is, therefore, ten (9.33). Ten voting members were present.
Consent agenda**	<p><i>Motion to accept: Joe Williams</i> <i>Second: Evelyn Hollen</i> <i>Passed without dissent</i></p>
Conflict of interest	Any conflicts of interest were reported on submitted forms.
Process analysis**	ED went over appropriate chain of command for Board meetings. Under ideal circumstances, Board members communicate with Programme Chair and then President. President then makes request of ED.
Election of Head of School representative	<p>Board considered all material submitted by candidates for this position. <i>Motion to vote via ballot: Lisa Vicencio</i> <i>Second: John Burton</i> <i>Passed without dissent</i> A ballot vote was taken. <i>Motion to elect Royce Turner by acclamation: Alan Hamacher</i> <i>Second: Joe Williams</i> <i>Passed without dissent</i></p>
Election of President-elect, Board Secretary and Treasurer	<p>President-elect: Nicole Deuter and Joe Williams nominated. <i>Motion to elect Joe Williams by acclamation: John Burton</i> <i>Second: Alan Hamacher</i> <i>Passed without dissent</i> Secretary: Krystal Culpepper by acclamation Treasurer: Lisa Vicencio, by acclamation</p>

Apologies: Cheryl Gold, Jennifer West Absent: David Flanigan

Programme Reports**	<p>PYP: Boot camp for new teachers this quarterly meeting. Taking a survey to see what needs will be addressed next quarterly.</p> <p>MYP: Boot camp this quarterly meeting. Next quarterly bringing in someone to talk about personal and community projects. For February trying to get someone to speak on social/emotional development (possible speaker Michelle Borba).</p> <p>DP/CP: College Relations committee—college panel (FAMU, NYU, UPenn). Will need to make alternate plans for Counselor Roundtable because presenter had to cancel (Florence-related). Will consider teaming with PYP and MYP for presentation in February. There are also plans to invite a speaker about the new math curriculum.</p> <p>Directors' Forum: ED discussed the creation of a new workshop and asked Board Members for ideas concerning the nature of this training.</p>															
Membership report**	<p>ED announced that the online membership facility is now active.</p> <table border="1" data-bbox="399 642 1224 827"> <thead> <tr> <th><i>Programme</i></th> <th><i>Non-Member</i></th> <th><i>Member</i></th> </tr> </thead> <tbody> <tr> <td>Candidate</td> <td>9</td> <td>0</td> </tr> <tr> <td>DP</td> <td>12</td> <td>76</td> </tr> <tr> <td>MYP</td> <td>27</td> <td>39</td> </tr> <tr> <td>PYP</td> <td>19</td> <td>20</td> </tr> </tbody> </table>	<i>Programme</i>	<i>Non-Member</i>	<i>Member</i>	Candidate	9	0	DP	12	76	MYP	27	39	PYP	19	20
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Outreach**	Board discussed inviting 5-6 superintendents from likely non-IB counties. Possibilities are Gadsden, Lake, Gilchrist, Hendry, Monroe and Charlotte.															
December Principals' Meeting	Both Commissioner Stewart and Vice Chancellor Oliva volunteered to present at this meeting. Ed will communicate with them and will work on additional presentations. Programme Boards will talk to members today to get suggestions for topics to cover with Principals.															
Finance Manager's Report**	Ms Browning shared with the Board our current cash flow (bank balances)															
Budget proposal for 2018-19	<p>ED presented</p> <ul style="list-style-type: none"> Income and expenditure vs budgeted amounts for 2017-18 Projected budget for 2018-19 <p>ED found some corrections necessary in delta columns and announced that he would correct those formulae and send Board corrected version. The income and expenditure figures were correct. [The budget is posted under "Meeting Papers" on the public web site.]</p> <p><i>Motion for approval: Joe Williams</i></p> <p><i>Second: Lisa Vicencio</i></p> <p><i>Passed without dissent</i></p>															
<i>We Help Two</i>	Trevor Bergman offered a specific Florida partnership with schools that would feature a dedicated page on the <i>We Help Two</i> website. Mr Bergman provided a financial breakdown for his organization, which carries out projects related to club foot repair, prosthetic limbs and water projects in 3 rd world countries. The Board agreed to consider this. The organization has a 10% operational budget. <i>We Help Two</i> is a for-profit company. Some Florida schools are unable to advertise for a for-profit company.															
Tour of new grants and scholarship applications	<p>ED showed Board new facilities that will go live in two weeks. Board members will send ED questions and suggestions so that he may forward them to the web developer. Grants Committee and Scholarship Committee will review the sites this afternoon and submit their questions and suggestions.</p> <p><i>Motion to move the grants application deadline to November 1: Joe Williams</i></p>															

	<p><i>Second: Nicole Blackmon</i> <i>Passed without dissent</i></p>
<p>Karen Brown: Government Liaison, Workshop Manager report**</p>	<p>Ms Brown’s Government Liaison report included</p> <ul style="list-style-type: none"> • Advocacy Links • Changes made to the ACC Credit-by-Exam Policies • Updates made to Counseling for Future Education and CCD for 2018-19 • Updates to IB course crosswalk (next year will have changes to math) • Change in Bright Futures for 2019 and beyond <p>Ms Brown’s Workshop Manager report included</p> <ul style="list-style-type: none"> • Uptake so far for future workshops • Evaluation summaries for June workshops • Global Providers meeting (now in April; we will report to Board in June) • IB has not increased its <i>per capita</i> fees for 2018-19 • The brochure listing the subjects we offer for the upcoming year • Plan to offer a Directors’ Forum in February 2020 and 2021
<p>Replacement of Finance Manager</p>	<p>ED informed the Board that he would like to start the next Finance Manager at \$38,000 <i>per annum</i> starting 1 January 2020 and the also would like to offer her replacement a one-year part-time employment at \$20,000 <i>per annum</i> for the year 2019-20.</p>
<p>Executive session</p>	<p>Board voted to go into executive session to discuss a personnel matter. <i>Moved: Joe Williams</i> <i>Seconded: John Burton</i></p> <p>Board voted to come out of executive session. <i>Moved: Joe Williams</i> <i>Seconded: Lisa Vicencio</i></p>
<p>Motion to adjourn</p>	<p><i>Moved: Joe Williams</i> <i>Seconded: Krystal Culpepper</i> <i>Was passed without dissent</i></p>

Respectfully submitted

Krystal Culpepper, Secretary
Ralph Cline, Executive Director
9/19/18

**Information items. All un-starred items are action items.

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Voting members	X 2/3	Rounded up*
15	9.9	10
14	9.24	9
13	8.58	9
12	7.92	8
11	7.26	7
10	6.6	7
9	5.94	6
8	5.28	5
7	4.62	5
6	3.96	4
5	3.3	3

Quorum calculations		
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